

Delaware Interscholastic Athletic Association Waiver Request Form

(To be completed by the Principal or the Headmaster of the Student's School or receiving School if a Transfer)

ALL INFORMATION SHOULD BE TYPED OR PRINTED

1. Please provide the following information concerning the student who is requesting the waiver:

Student's Name: _____ Date of Birth: _____

School: _____ Grade: _____

Parent(s)/Legal Guardian's Name: _____

Address: _____

Telephone: _____ Email: _____

(Best number to reach you during business hours.)

2. Provide a complete list of interscholastic sports the student has played on school teams. Including the appropriate levels of competition (Middle School (6-8), freshman, Junior varsity, and/or varsity):

<u>Grade</u>	<u>School Year</u>	<u>School(s) Attended</u>	<u>Fall Sport</u>	<u>Winter Sport</u>	<u>Spring Sport</u>
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____

3. What action are you requesting the DIAA Board to take concerning the waiver request? Please choose one or more of the following options:

- _____ Approve the waiver for the following academic year
- _____ Approve the waiver for the following semester or a quarter
- _____ Approve the waiver for the following single sport (Identify which sport)
- _____ Approve the waiver for the following multiple sports (Identify which sports)
- _____ Other (Indicate specifically) _____

4. What regulation are you asking the DIAA Board to waive? Please choose one or more of the following options and identify the specific subsection.

- _____ Regulation 1008 or 1009 Section 2.1 Eligibility, Age
- _____ Regulation 1008 or 1009 Section 2.2 Eligibility, Residence
- _____ Regulation 1008 or 1009 Section 2.3 Eligibility, Enrollment and Attendance
- _____ Regulation 1008 or 1009 section 2.4 Eligibility, Transfers
- _____ Regulation 1008 or 1009 Section 2.5 Eligibility, Amateur Status
- _____ Regulation 1008 or 1009 Section 2.6 Eligibility, Passing Work
- _____ Regulation 1008 or 1009 Section 2.7 Eligibility, Years of Participation
- _____ Other (Indicate Specific Section of Regulation 1008, 1009 or an other DIAA Regulation)

5. What are your reasons for asking the DIAA Board to take the action indicated above? Explain your situation, the reasons for your request and include appropriate documentation. Use additional pages if necessary.

6. To aid the Board in making an informed decision this waiver request shall include:

- _ Official transcripts from 6th grade through to the current school year and also the semester grades which are available for the current school year;
- _ Attendance Records for the last two years;
- _ A letter from the Principal or Headmaster either supporting or not supporting the waiver request.
- _ Medical records (if applicable);
- _ IEP's (if applicable); and
- _ Any documentation/evidence to substantiate a hardship or extenuating circumstance exists.
- *_ Additional documentation is required if the waiver request is related to a transfer due to financial hardship or changes in course of study. See DIAA Reg. 1008 or 1009 2.4.3.*

7. Please indicate who will be coming to the DIAA Board of Directors meeting for the waiver request hearing as a representative of the school or school district. If no one from the school or school district is coming please indicate that no one will be attending.

Name _____ Title _____ will be attending the waiver request hearing from the school and/or school district.

_____ No one will be attending the waiver request hearing from the school or school district.

Date	Principal, Assistant, or Headmaster (Signature)	Principal, Assistant, or Headmaster (Printed Name)

Mail the waiver Request Form and all supporting documentation at least 21 days prior to the next Board meeting to:

**Kevin Charles, Executive Director
Delaware Interscholastic Athletic Association (DIAA)
35 Commerce Way, Suite 1, Dover, DE 19904**

School administration is invited to call the DIAA office at 302-857-3365 for assistance in completing this form or for information about the supporting documentation that is required.

Please note that every effort will be made to schedule waivers received on time for the next Board meeting. However, depending on the amount of business before the Board the waiver may have to be scheduled for subsequent meetings.