

DIAA Fall Sports Tournament Manual – 2011

CARDINAL ATHLETIC PRINCIPLES

In order to be of maximum effectiveness the athletic program will:

1. Be closely coordinated with the general instructional program and properly articulated with other departments of the school.
2. Be sure that the number of students accommodated and the educational aims achieved justify the use of tax funds for its support and also justify use of other sources of income provided the time and attention which is given to the collection of such funds is not such as to interfere with the efficiency of the athletic program or of any other department of the school.
3. Be based on the spirit of non-professionalism so that participation is regarded as a privilege to be won by training and proficiency and to be valued highly enough to eliminate any need for excessive use of adulatory demonstrations or of expensive prizes or awards.
4. Confine the school athletic activity to events which are sponsored and supervised by the proper school authorities so that exploitation or improper use of prestige built up by the school teams or members of such teams may be avoided.
5. Be planned so as to result in opportunity for many individuals to explore a wide variety of sports and in reasonable season limits for each sport.
6. Be controlled so as to avoid elements of professionalism and commercialism which tend to grow up in connection with widely publicized “bowl” contests, barnstorming trips and interstate or intersectional contests which require excessive travel expense or loss of school time or which are bracketed with educational travel claims in an attempt to justify privileges for a few at the expense of decreased opportunity for many.
7. Be kept free from the type of contests which involve a gathering of so-called “all stars” from different schools to participate in contests which may be used as a gathering place for representatives of certain colleges or professional organizations who are interested in soliciting athletic talent.
8. Include training in conduct and game ethics to reach all non-participating students and community followers of the school teams in order to insure a proper understanding and appreciation of the sports skills and of the need for adherence to principles of fair play and right prejudices.
9. Encourage a balanced program of intramural activity in grades below the ninth to make it unnecessary to sponsor contests of a championship nature in these grades.
10. Engender respect for the local, state, and national rules and policies under which the school program is conducted.

*As set forth in the handbook of the
National Federation of State High School Associations*



September, 2011

TO: Member School Administrators and Athletic Directors; Field Hockey, Boys' Soccer, Football, Girls' Volleyball, and Cross Country Coaches and Officials; and Members of the Media

Colleagues:

The 2011 Fall Sports State Tournament Manual is intended to provide you with detailed information concerning the organization and administration of the DIAA State Championships in Field Hockey, Boys' Soccer, Football, Girls' Volleyball, and Cross Country. A thorough review of the general information pertinent to all of the tournaments and the specific information for each sport should familiarize you with these events.

The regulations and procedures contained in this manual are applicable only to the 2011 DIAA Fall State Tournaments and are not intended to govern subsequent championships or to be binding on future committees.

The Committees sincerely hope that each of the 2011 DIAA Fall State Championships will be a tremendous success in all respects.

For updated help please consult the DIAA website;

<http://www.doe.k12.de.us/programs/diaa/>

Field Hockey Committee
Boys' Soccer Committee
Football Committee
Girls' Volleyball Committee
Cross Country Committee

General Information
Field Hockey, Boys' Soccer, Football, Girls' Volleyball, Cross Country

The following items are applicable to each of the 2011 Fall Sport State Tournaments. Items specific to the organization and administration of the Field Hockey, Boys' Soccer, Football, Girls' Volleyball, and Cross Country State Championships are located in separate sections of this manual.

Item 1. Authorization

- A. The Delaware Interscholastic Athletic Association authorized state tournament competition in boys' soccer (May 28, 1970), football (May 27, 1971), field hockey (May 24, 1973), and girls' volleyball (May 22, 1975) by voting for approval on the dates indicated.

Item 2. Management

- A. The tournaments will be managed by special committees appointed by the DIAA Chairperson and the Executive Director.
- B. THE COMMITTEES ARE AUTHORIZED TO RESOLVE ANY SITUATION NOT COVERED BY THE REGULATIONS IN THE GENERAL INFORMATION OR SPECIFIC INFORMATION SECTIONS OF THIS MANUAL.
- C. Changes in tournament format or the criteria and procedures for selecting and seeding the participating teams/individuals are subject to the approval of the DIAA Board of Directors.

Item 3. Sponsorship

- A. DIAA will organize, conduct, and underwrite the costs of the tournaments and will receive all proceeds realized after expenses.
- B. ALL EXPENDITURES MUST BE APPROVED BY THE EXECUTIVE DIRECTOR.
 - 1. No checks will be issued unless an itemized statement of cost accompanies the request for payment.
 - 2. No claims received after the end of the fiscal year (**June 30, 2012**) will be paid.

Item 4. Eligibility

- A. Eligibility rules as stipulated in the **2011-2014** DIAA Official Handbook will be strictly enforced.

Item 5. Contest Rules

- A. DIAA is affiliated with the National Federation of State High School Associations. The playing rules promulgated by the NFHS for field hockey, soccer, football, girls' volleyball and cross country, except as modified by the DIAA Board of Directors, will be in effect for all tournament contests.

Item 6. Parking and Spectator Buses

- A. Whenever practical, participating schools should transport their spectators to the tournament by bus. This practice will reduce the amount of traffic in the vicinity of the playing site and alleviate parking problems.

Item 7. Sportsmanship and Spectator Conduct

- A. The administrators, athletic directors, and coaches of the participating schools are expected to actively promote good sportsmanship and appropriate crowd behavior. They must stress the importance of demonstrating respect for the contest officials and the opposing team and must emphasize the need for proper conduct by spectators both at home and away. Administrators are expected to take the following measures:
 - 1. Inform the student body and community that banners, flags, and signs are prohibited at all tournament contests. Streamers, confetti, and other paper debris should be discouraged. **At all indoor events sirens, horns, bells, buzzers, whistles or any other artificial or mechanical noise-making devices are strictly forbidden. The use of any noise making device that simulates game controls devices (whistles, air horns etc...) is strictly forbidden at ALL contests.**
 - 2. Discourage unsportsmanlike behavior such as fans reading newspapers or turning their backs during player introductions, spectators yelling and waving their arms to distract an opponent, booing or heckling the contest officials, and being disrespectful to the opposing cheerleaders.

3. Emphasize that derogatory or obscene chants will not be tolerated; e.g., chants in which the spectators are asked to respond “hell yes” if they believe that “their team will kick ass” or “the officials suck”. School administrators are expected to be proactive in preventing this type of unsportsmanlike behavior and to deal with it promptly and decisively if it occurs at the game.
 4. Make announcements or address the student body at a pep rally in an effort to promote good sportsmanship and proper crowd behavior. Remind the students that they are guests of the host school and should act accordingly.
 5. **Remind the student body that a shirt, blouse, sweater, etc. must be worn at all times. [torso must be covered]**
- B. The coaches and athletes of the participating schools are expected to observe the highest standards of sportsmanship and ethical behavior.

Item 8. Soliciting, Promotional Activities, and Merchandising

- A. Soliciting and promotional activities; e.g., public address announcements, signs, banners, display or sign-up tables, and the distribution of printed materials are prohibited at all tournament playing sites without the consent of the Executive Director.
- B. Only vendors authorized by the Executive Director will be permitted to sell merchandise at tournament playing sites.

Item 9. Raffles and 50/50 Drawings

- A. Raffles, 50/50 drawings, and other games of chance are prohibited at all tournament playing sites without the consent of the Executive Director.

Item 10. Videotaping

- A. Spectators will be allowed to videotape a game provided they use hand held camcorders and do not block the view of other spectators or interfere with the game. **TRIPODS WILL BE ALLOWED ONLY IN THE TOP ROW OF THE BLEACHERS.**
- B. Any videotaping or filming for the purpose of reviewing during competition is prohibited.
- C. Neither DIAA nor the host site will be liable for theft or damage to spectator videotaping equipment or injury due to the use of such equipment.
- D. The host site is not obligated to provide power for spectator videotaping equipment.
- E. Spectator videotapes are for personal use only and the reproduction and sale of spectator videotapes is prohibited without the consent of the Executive Director.

Item 11. Comments and Recommendations

- A. The Committees are genuinely interested in the comments and/or recommendations of member schools concerning all aspects of the tournaments. Please submit any comments and/or suggestions in writing to the appropriate Committee Chairperson.

Item 12. Bench and Sideline Personnel

- A. **DIAA requires that all personnel on the sidelines or in the team bench area be in the sixth grade or older and approved as members of the official team party. This includes anyone acting as a ball-runner or team manager. Personnel of high school age is recommended and required in certain sports. [See specific sport sections for those]**

Item 13. Media Policy for State Tournament Events

MEDIA EMAIL LIST

To join the DIAA Media E-mail list please email your name, media outlet, phone number and email address to DIAA at kcharles@doe.k12.de.us. Your name will be added to our list and be included on releases and information regarding DIAA events.

BROADCASTING/PHOTOGRAPHING

The DIAA must be contacted, in writing or by e-mail, for permission to cablecast, telecast, web cast (video stream) live or on a delayed basis, or photograph a State Tournament Event or any part of a State Tournament Event.

Persons photographing or videotaping a State Tournament Event, and stations cable casting, telecasting, or web casting (video streaming) a State Tournament Event must remain in the areas that have been designated for spectators, sports photographers, schools, cable/television stations, or Internet video broadcasters, respectively. If that area is not known to them, they must seek out a DIAA Tournament Committee member to be shown the designated area.

Persons cable casting, telecasting, photographing, videotaping, or web casting (video streaming) a State Tournament Event shall not stand on any unsafe or potentially hazardous physical object or facility.

Persons cable casting, telecasting, photographing, videotaping, or web casting (video streaming) a State Tournament Event shall not interfere with the visibility and comfort of spectators, shall not present a safety hazard to spectators, and shall not disrupt, disturb, or interfere with the competition or with an individual competitor.

Broadcast agreements will be sent to those companies that meet DIAA State Tournament broadcast criteria and request them from the DIAA office. Please review the broadcast agreement and the fee structure. Completed forms can be faxed to the DIAA at 302-739-1769. Questions or concerns can be directed to the DIAA Executive Director at 302-857-3365.

CREDENTIALING

The DIAA will credential members of the media who show sufficient media photo identification. This is done by contacting the DIAA office at 302-857-3365 or emailing tneubauer@doe.k12.de.us. Credentialing is on a first come first serve basis and depends on the space available at the facility. The DIAA may deny or revoke credentials for noncompliance with DIAA policies; and for conduct for which there are reasonable grounds to believe violate state or federal law, or constitute a breach of professional ethics.

DIAA credentialing is for use solely in connection to news and editorial coverage of the event. Any non-editorial, commercial or other unauthorized use of any transmission, picture, film, videotape, audiotape, writing, drawing or other depiction of any game, game action, game information, player interview or other stadium activity, and any non-editorial or commercial use of the DIAA mark or logo is prohibited without prior specific approval of the Delaware Interscholastic Athletic Association Executive Director.

PHOTOGRAPHY

Photography of DIAA state championship series events is strictly for the purpose of news and editorial coverage of the event. ONLY those photos that appear in an actual physical newspaper or publication that the credential member of the media represents may be sold upon request. No other photographs or any other visual material taken at a DIAA event may be sold without express written consent of the DIAA. The actual physical newspaper or publication means a publication printed on paper and distributed to the homes of subscribers or sold at newsstands. To obtain photography access to a DIAA State Tournament Event, see the Credentialing section above.

MEDIA ENTRANCE

Members of the media must display current DIAA Media credentials to gain access to all State Tournament Events. (See Credentialing above) Bags and equipment may be inspected for security purposes.

PRESS AREA

A designated press area will be made available for members of the media to view and report on State Tournament Events when available or possible. Members of the media should contact the site coordinator prior to an event for access to phone lines, Ethernet or wireless access. The DIAA will do its best to provide this when available.

FIELD HOCKEY TOURNAMENT
DIAA Field Hockey Committee Members

SHARYN WINGATE	(Retired) Chairperson, Concord High School
DEBBIE WINDETT	Saint Thomas More School
RUTH LAJOIE	Official's Coordinator
VICKI RHODES	SDFHOA Official
DORINDA TONEY	DFHUA Official
ROE BIANCHINI	(Retired) William Penn High School
KIM EROH	Mt. Pleasant High School
PAM LOVE	Wilmington Christian School
JOAN SAMONISKY	Sanford School
SUE SPILECKI	Charter School of Wilmington
JODI HOLLAMON	Delmar High School
DAWN TEAT	St. Elizabeth High School
AMANDA JACONA	Milford High School
NANCY TRIBBITT	SussexTech High School
KEVIN CHARLES	Ex-Officio, Executive Director, DIAA
JERRY KOBASA	Ex-Officio, Chairperson, DIAA

Specific Information

Item 1. Tournament Field

- A. The tournament field will be comprised of sixteen teams (qualifying conference/flight/division champions and At-Large teams).
 - 1. **ALL teams must play a minimum of 12 games at the varsity level in order to be considered for the state tournament.**
 - 2. **Criteria for automatic berths for conference/flight/division champions:**
 - a. **A Conference/Flight/Division must consist of a minimum of 5 participating schools to receive an automatic berth.**
 - b. **The conference/flight/division champion MUST possess an overall record of .500 or better to earn the guaranteed berth.**
 - c. **The conference/flight/division champion MUST be in the top 50% of the eligible teams in the state to earn the guaranteed berth.**
- NOTE: The above listed criteria are the same for ALL conferences.**
- 3. The At-Large teams will be selected according to their overall record and strength of schedule as determined by their **Combined Win-Loss Percentage** as described in C below.
- B. Selection of Conference/Flight/Division champions
 - 1. If a tie exists for the conference/flight/division champion's berth, the following tie-breaking criteria will be used:
 - a. The winner of the regular season game between the two teams will be the conference representative. If the teams played twice and each team won one game, the following point system will be used:
 - 3 Points for a Win
 - 1 Point for a Tie
 - 0 Points for a Loss
 - $$\text{Percentage} = \frac{\text{Total Points Accumulated}}{\text{Total Possible Points}}$$
 - NOTE: Only conference games will be used to determine this percentage.**
 - b. If a tie still exists and only one of the teams will qualify for the tournament, the Committee will conduct a playoff. If both teams will qualify for the tournament, the Committee will seed the teams involved.
 - c. If three teams are tied for the conference champion's berth and at least one of the teams will not qualify for the tournament, one team will draw a bye and the other two teams will play. If necessary, the winner of that game will play the team that drew the bye to determine which team will qualify for the tournament.
- C. Selection of At-Large Teams
 - 1. At-Large teams will be selected according to their **Combined Win-Loss Percentage** as determined by the following procedure:
 - a. Only those opponents who played a minimum of 12 games at the varsity level will be included in an at-large team's win-loss record.
 - b. The following point system will be used to determine both an at-large team's overall win-loss percentage and their opponents' overall win-loss percentages.
 - 3 Points for a Win
 - 1 Point for a Tie
 - 0 Points for a Loss

$$\text{Percentage} = \frac{\text{Total Points Accumulated}}{\text{Total Possible Points}}$$

- c. The opponents' overall win-loss percentages are added together and divided by the number of opponents to determine the opponents' average win-loss percentage. Opponents played twice are counted twice.
- d. The opponents' average win-loss percentage is added to the at-large team's overall win-loss percentage and divided in half to determine their Combined Win-Loss Percentage. Opponents' Average Win-Loss % + At-Large Team's Overall Win-Loss % $\div 2 =$ Combined Win-Loss %
NOTE: By including the opponents' overall win-loss percentages, the Committee is taking into consideration the strength of a team's schedule.
- e. If two teams are tied for the last at-large berth, the Committee will use the following tie-breaking criteria:
 - (1) The winner of the regular season game between the two teams will qualify for the tournament.
 - (2) If the teams split or did not play during the regular season, the Committee will conduct a playoff to determine which team will qualify for the tournament.
- f. If three teams are tied for the last at-large berth, the Committee will use the results of head-to-head competition during the regular season to break the tie. If, after considering head-to-head competition, the teams are still tied, one team will draw a bye. The remaining two teams will play and, if necessary, the winner of that game will play the team that drew the bye to determine which team will qualify for the tournament.
- g. All playoff games will be under the control and supervision of the Committee.

Item 2. Tournament Seeding

1. It is the school's responsibility to forward any necessary results, records, statistics, etc. to the Committee. All teams in the state must assist with the selection process. The deadline for submitting team reports is **Monday, October 31, 2011**. The results of games played after that date must be phoned or faxed to the appropriate Committee representative.
2. The cut-off date for games to be included in the selection process is **Thursday, November 3 by 6:00 PM. It is essential that scores be reported to the chairperson or committee representative by 6:00 PM.**
3. All of the qualifying teams will be seeded using the at-large selection procedure described in Item 1C. above and placed into a bracket accordingly.
 - a. If two or more teams are tied with the same Combined Win-Loss Percentage, the results of head-to-head competition during the regular season will determine which team will receive the higher seed.
 - b. If, after considering head-to-head competition, the teams are still tied, the Committee will conduct a draw to determine the seeds.

Item 3. Tournament Dates

- A. The 2011 tournament **first round games will be played on Tuesday, November 8 and Wednesday, November 9; the second round will be on Saturday, November 12; the Semi-Finals will be on Tuesday, November 15; and the Finals on Saturday, November 19.**
- B. **Poor Weather Conditions**
If a game is rained out, it will be played the following day provided weather conditions permit and umpires are available. The field must be approved by the Committee. See **Item 20** for information regarding interrupted and/or suspended games.

Item 4. Tournament Sites

- A. Game sites will be chosen by the Committee based on availability, field conditions, geographic location, and the seeding of the teams.
 1. ALL FIELDS USED IN THE TOURNAMENT SHOULD BE 100 YDS. X 60 YDS.
 2. First-round games will be hosted by the higher seeded team. If their field is unsuitable or weather conditions have made their field unplayable, **the Committee will choose an alternate site.**
NOTE: If the HOST team's field is unsuitable, the school may contact the Chair to recommend an alternate field as the HOST site. The higher-seeded school will be responsible for game administration at the alternate site. The Chair and Committee will make the final decision on sites.
 - a. A field could be judged unsuitable for tournament play even though all regular season games were played on that field.
 - b. First round games may be played over two days due to the availability of umpires and fields.
- B. The sites for the quarterfinal round games, semi-finals and finals will be determined by the committee.
- C. **The Committee will make the final decision concerning the selection of fields during all rounds of the tournament.**

Item 5. Starting Times

- A. **The Committee will determine the starting time for all games.**
- B. The Committee will not accept requests for preferred or alternate starting times.

Item 6. Tournament Program

- A. The Committee will prepare an official tournament program which will contain team pictures, team rosters, tournament pairings and other related information and will be sold at all tournament playing sites.
- B. Coaches are reminded that their team photograph and roster must be posted on their school's websites4sports.com site by October 31, 2011. All submissions for the program **MUST** be submitted through websites4sports.com. **No other submissions will be accepted.**
 1. **Schools will NOT receive complimentary programs at the conclusion of the tournament.**
 2. **Schools should not assume their team is not going to make the tournament and therefore, not submit a roster and team photo.**

Item 7. Admission Policies

- A. Student (grades K-12) and adult admission will be **\$5.00** for the first round and quarterfinals, **\$6.00** for the semifinals, (***\$7.00 if played at Rullo Stadium**) and **\$7.00** for the championship game, (***\$8.00 if played at Rullo Stadium**). Preschoolers will be admitted without charge to all games.
 1. All tickets will be color/bar coded and will admit the holder only to the game specified.
 2. Tickets purchased and unused will not be refunded.
 3. No tournament passes will be sold.
- B. Participating schools will receive complimentary admission for all those members of the officials school party listed on the Official Roster Form. (**that MUST be submitted via websites4sports**)
 1. The official school party is defined as coaches, managers, statisticians, trainers, administrators, and school officials assigned for supervisory duties. Only those members of the official school party who are listed on the Official Roster will be admitted free of charge, so please list all personnel on your roster as indicated here.
 2. A maximum of 22 players in uniform will be admitted without a ticket.
 3. A maximum of 15 cheerleaders in uniform and an adult sponsor **who must have attended the 2011 DIAA Spirit Rules Clinic**, will be admitted as a group without tickets. No mini-trampolines or basket tosses will be permitted. Stunts will be allowed if performed in accordance with the **2011-12 NFHS Spirit Rules Book**.
 4. One (1) Team bus driver will receive complimentary admission upon verification of their identity as the team's bus driver. Spouses of administrators and coaches are required to pay admission.
- C. School coaching staffs may receive three complimentary passes by contacting the DIAA office. The request must include the names of the Coaches who will receive the passes. Coaches' passes are not transferable and must be turned in at the championship game. **Coaches who do not submit required items in ITEM 6, PAGE 8, by October 31, 2011 will not receive passes. The deadline to request these passes is November 1, 2011.**
- D. Media representatives who are covering the tournament will be admitted upon presentation of proper credentials (**issued by newspaper, radio station, or television station**). They should also be given a complimentary tournament program.

Item 8. Game Manager

- A. A member of the Committee will be appointed to serve as the Game Manager, who will serve as a liaison between the Committee, the host school and the participating schools. It is the Game Manager's responsibility to ensure compliance with the policies and procedures established by the DIAA Field Hockey Committee. The Game Manager will have the specific responsibilities listed below.
 1. Provide the following items:
 - a. Official score book.
 - b. Game balls.
 2. Collect the score book and balls after the game has been completed.
 3. In the event of a serious accident or injury to a coach, athlete, official, spectator, or game worker, notify the injured party's athletic director and the Executive Director as soon as possible.
 4. In the event of a serious sportsmanship related incident, contact the Executive Director as soon as possible.

Item 9. Site Director and Support Personnel

- A. The Athletic Director, Faculty Manager or other administratively appointed member of the host school will serve as the Site Director. He/she will receive **\$50** per game and will have the following specific responsibilities:
 1. Hire and supervise all personnel necessary for the conduct of the game as indicated below.
 - a. Field preparation and custodial services - **\$30** per game.
 - b. Ticket seller(s) and ticket taker(s)/Program seller - **\$35** per game. Unless an unusually large crowd is anticipated, one ticket seller and one ticket taker should be sufficient.
 - (1) The ticket taker should inform any spectator entering with a banner, flag, or sign that it must be left at the gate or returned to his/her car.
 - c. NATA certified trainer or school nurse - **\$40** per game unless both participating schools will be accompanied by a trainer.
 - (1) A trainer who accompanies one of the participating schools should not be paid the **\$40** fee unless he/she agrees to provide coverage for both teams.

- d. Security - \$30 per game. If police are AUTHORIZED TO BE HIRED, they will receive the game fee or hourly rate customarily paid at the game locale. **THE HIRING OF ALL POLICE MUST BE AUTHORIZED BY THE EXECUTIVE DIRECTOR**
 - e. Additional personnel MUST be approved by the Committee Chairperson and the Executive Director.
 2. Provide seating for the game officials and players of both teams on the same side of the field and wherever space permits, on the opposite side of the field from the spectators.
 - a. The field must be lined according to current NFHS specifications.
 - b. Seating should be arranged for the players, coaches, managers, statisticians, and trainers.
 - c. Seating should be arranged for the official timer and scorers (a table and at least five chairs should be placed at the 50-yard line).
 - d. A rope or restraining line should be placed parallel to and at least 10 yards from each side line. The purpose of the rope or restraining line is to prevent spectators from interfering with play.
 3. If possible, provide dressing room and bathroom facilities for the participating schools.
 4. Provide parking facilities for buses and spectators.
 5. If possible, provide seating arrangements for spectators.
 6. **If possible, provide some type of public address system. Introduce the players and coaches on each team beginning with the non-starters of the away team, then starters and coaches, and then the home team.**
 7. Contact the Game Manager three hours prior to game time if the field is not in playable condition.
 8. Be in attendance and work closely with the Game Manager.
 9. Complete the financial report and return it with a check (made payable to DIAA) and the unsold tickets to Kevin Charles Executive Director, DIAA, 35 Commerce Way, Suite 1, P.O., Dover, DE 19904 as soon as possible.
 10. Receive clearance on the number of game personnel hired.
 11. Ensure that the complimentary admission policy for all schools is followed (Item 7, B, p. 9).
 12. Charge admission until there are 15 minutes remaining in the second half.
 13. Clear with the Game Manager matters of policy or procedure.
 14. **PAY THE OFFICIAL SCORER AND TIMER FROM GATE RECEIPTS, unless DFHUA or SDFHOA personnel are used for these jobs. Their pay will be billed directly to DIAA.**
 15. Establish a procedure for assisting disabled spectators and review the procedure with the appropriate game personnel.
 16. Review the emergency medical plan with the appropriate game personnel.
- B. Official Scorer and Timer
The Committee will select the official scorer and timer. They will be paid \$25 per game **from the gate receipts, unless DFHUA or SDFHOA personnel are used for these jobs. Their pay will be billed directly to DIAA.**
- C. Officials
The selection and assignment of officials will be left to the discretion of the Field Hockey Committee.
- D. Police Protection
School authorities and the Committee Chairperson will, if needed, arrange for police protection for games played on school premises. **THE HIRING OF ALL POLICE MUST BE AUTHORIZED BY THE EXECUTIVE DIRECTOR**

Item 10. Responsibilities of Participating Schools

- A. **Provide the Site Director with a typed list of players and their positions, designating non-starters and starters, and coaches. Include the team's win-loss record and place in the conference standings. The Site Director will use this information for the pre-game introductions.**
- B. Provide the following personnel:
 1. One individual to assist with scorekeeping.
 2. **Two individuals of at least HIGH SCHOOL AGE or older to serve as ball retrievers.**
- C. Provide two timing devices (clock and stop watch)
- D. **Arrive on time at the game site. If a late arrival is anticipated, the host school should be contacted immediately.**
- E. Public Address System
 1. The host school will provide a public address system and, if needed, an adult announcer who will be paid \$20 for a single game and \$35 for a doubleheader. **(Every effort should be made to have an announcer familiar with field hockey.)**
 2. The public address system will be operated by an adult representative of the host school.
 - a. Any announcements not directly related to the game/tournament or not of an emergency nature must be approved by the Game Manager or the Executive Director.
 - b. The public address announcer must be a responsible adult who will remain impartial at all times. He/she must never question or criticize the coaches or officials during the game.
- F. Practice Sessions
Teams may begin their warm-up on the game field 45 minutes prior to the scheduled starting time of the contest. They must conclude their warm-up 10 minutes prior to game time. Consequently, teams will have no more than 35 minutes of practice time on the game field.

Item 11. Officials

- A. The two umpires on the field will be paid \$5 more per game than the DIAA approved fee for a regular season contest in the first, quarterfinal, and semifinal rounds. They will receive \$10 more than the DIAA approved fee in the final round.
- B. An alternate umpire will be paid \$30 per game during each round of the tournament.
- C. All umpires, including the alternate, must be in uniform.
- D. All on-field game officials will receive the state officiating travel fee stipend.

Item 12. Uniforms

- A. The home team will wear **white tops with white knee socks/sock guards. The visiting team will wear dark-colored tops with dark-colored knee socks/sock guards. (As per NFHS guidelines and regulations)**
- B. If the participating teams have similar uniforms, vests will be used. BOTH teams should bring a set of vests to the game. The team with the incorrect uniform will be required to wear the vests.

Item 13. Dressing Rooms and Facilities

- A. Teams will be assigned dressing rooms, if available, upon their arrival at the game site. The coaching staff is responsible for supervising the dressing room and offending schools will be held accountable for any theft or damage.

Item 14. Contest Procedures, Equipment, Special Events

- A. Musical Entertainment
The Committee will allow recorded music to be played prior to the start of the game, if the music selection has been approved by the Site Director. The Committee reserves the right to stop the playing of any musical selection they deem inappropriate.
- B. Game Balls and Score Books
The Committee will furnish game balls and a scorebook for the official scorer.
- C. Special Events
 - 1. The Field Hockey Committee believes that the program of special events should not overshadow the game consequently, will keep any special events to a minimum. The following regulations will be strictly observed:
 - a. No school will be permitted to conduct its own program of special events.
 - b. No school will be permitted to bring its band or other musical group. School bands will not be allowed to perform even if the members of the band provide their own transportation and purchase tickets for the game.
 - 2. Special events will be confined to the official pre-game activities and the awards presentation after the championship game. The pre-game ceremonies may include the following activities:
 - a. National anthem - All players, coaches, game officials, and school personnel are expected to stand attentively during the presentation of the American flag and the playing of the national anthem.
 - b. Introduction of team members, coaches, and officials.
 - c. Other VIP's in attendance will be recognized by asking them to stand momentarily at their seats.
 - 4. The Committee is authorized to modify the pre-game or post-game activities however it deems appropriate.

Item 15. Awards

- A. Team Awards
 - 1. Championship trophy, Game Ball
 - 2. Runner-up trophy.
- B. Individual Awards
 - 1. 22 medallions to the first and second-place teams.
- C. No awards other than those authorized by the Committee will be presented at any time during the tournament.

Item 16. Player Bench Occupants and Bench Assignments

- A. Teams will be allowed a **maximum** of 22 players in uniform.
 - 1. **If a team has more than the maximum 22 in uniform, admission will be charged for the extra players.**
 - 2. **The extra players must sit on the spectator side of the field.**
- B. During a contest, the player bench may only be occupied by a **maximum of 20 members of the official school party. Bench occupants will be restricted to a maximum of 11 eligible substitutes in uniform, Board approved coaches, bona fide managers including scorers and timers, statistician, trainers and 2 ball girls (not in uniform). DIAA liability insurance mandates that all bench occupants be of the age of a 6th grader or older.**
NOTE: Videotaping from the bench areas will not be permitted.
- C. Coaches will remain off the playing field near the side line adjacent to their team's assigned bench and will not pass in front of the scorer's table.
 - 1. If an injury time-out is called, a coach may attend to the injured player. However, neither coach may utilize this time to give instructions to players officially entered in the game.
- D. **Home team designations.**
 - 1. **The home team will select their bench in the first round.**

2. **During the quarter final, semi-final and championship games, the higher seeded team will be the home team and sit to the right of the scorer's table as the teams face the field.**

Item 17. Transportation Reimbursement

- A. Participating schools will be reimbursed at a rate of 75¢ per mile for one bus. No reimbursements will be paid after the end of the fiscal year (**June 30, 2012**).

Item 18. Tie-Breaking Procedures

- A. During the overtime periods, all game rules, including those pertaining to substitutions, will apply except as stipulated in 1. - 5. below:
 1. No team timeouts will be permitted during the overtime periods.
 2. Only four players, including the goalkeeper, will be allowed behind the end line during penalty corners.
 3. A player who receives a red card during the regulation game may not participate in any of the overtime periods or penalty strokes **AND her team will play short for all overtime periods.**
 4. The first overtime period will begin with seven players **unless either team is playing short handed due to suspension or ejection.** If a player receives a red card during any of the overtime periods, her team will play short for the remainder of the game.
 5. A player who is serving a five-minute suspension when the regulation game ends must serve the remainder of her suspension during the first overtime period. She may not enter the game until her five-minute suspension has been completed and her team will begin the overtime with less than seven players.
 6. A player who receives a yellow card during any of the overtime periods may NOT be replaced. She may not return during that overtime period or any subsequent overtime period until her five-minute suspension has been completed. A player who is serving a five-minute suspension, when the third overtime period ends is ineligible to participate in the penalty strokes.
- B. Reduced Player Overtime Periods
 1. There will be a five-minute intermission between the end of the second half and the first overtime period.
 2. First Overtime Period
 - a. The first overtime period will be no longer than 10 minutes in duration. The home team will call the coin toss and the winner will choose either possession of the ball or goal to defend. Each team will reduce to a goalkeeper and six field players **unless either team is playing short-handed due to suspension or ejection. The overtime period will end as soon as one team scores (sudden victory).**
 3. Second Overtime Period
 - a. If the score is still tied after the first overtime period, a second overtime period of not more than 10 minutes will be played. A five-minute intermission will precede the second overtime period. The teams will change ends of the field and the team not in possession of the ball at the start of the first overtime period will take possession for the second overtime. **This overtime period will end as soon as one team scores (sudden victory).**
 4. Third Overtime Period
 - a. If the score remains tied after the second overtime period, a third overtime period of not more than 10 minutes will be played. A five-minute intermission will precede the third overtime period. There will be no change of goals at this time. **This overtime period will end as soon as one team scores (sudden victory).** The team not in possession of the ball at the start of the second overtime period will take possession for the third overtime period.
 5. Summary
 - a. **The overtime shall be played in accordance with the procedure approved by the DIAA Board except as noted in this section.**
 - b. Substitutions may be made prior to and during any overtime period.
 - c. Possession of the ball at the start of each overtime period will alternate and will initially be determined by a coin toss at the start of the first overtime period.
 - d. There will be a five-minute intermission between overtime periods.
 - e. The teams will reduce to seven players **or less if playing short handed due to a suspension during the last five (5) minutes of regulation time period or a red card ejection.**
- C. Penalty Strokes
 1. If the game is still tied at the end of the third overtime period, it will be decided by alternating penalty strokes. No suspended or disqualified player may participate in either taking the penalty strokes or defending the goal. The Committee representative(s) will ensure that the penalty strokes are taken according to the following procedures:
 - a. The umpires will review the penalty stroke procedures with one coach and the team captains prior to the strokes.
 - b. The officials will conduct a coin toss to determine which team will take the first penalty stroke. The visiting team will call the coin toss and the winner will choose to either stroke or defend the goal first.

- c. Each coach will present a list (name and number) of five strikers to the officials. The players MUST strike in the order listed. If a player strikes out of order, her attempt is over and the officials will nullify the goal if she scored.
- d. The penalty strikes will be taken alternately at the same goal as chosen by the officials. The teams will alternate attackers and goalkeepers.
- e. The coaches and eligible substitutes/remaining players will be allowed on the field behind the 25-yard line. The officials and Committee representative(s) will designate the area.
- f. The penalty strikes will end as soon as one team has a goal advantage that cannot be overcome by the opposing team.
- g. If the score remains tied after the first set of penalty strikes, a second set will be taken. The team not starting the first set of penalty strikes will start the second set. The same five players must take the second set of penalty strikes but their order may be changed.
- h. If the tie is not broken after the second set of penalty strikes, the third set will be sudden victory. The first team to be awarded more goals than its opponent, after an equal number of penalty strikes, will be declared the winner. The team starting the first set of penalty strikes will start the third set.

Item 19. Final Game/Co-Champions

- A. If the championship game is tied at the end of regulation, the teams will play four 10-minute sudden victory periods until a winner is determined. If the score is still tied after four 10-minute sudden victory periods, the game will be suspended.
- B. If the game is suspended, the Committee will determine the date and starting time for resuming play. Every effort will be made to complete the game the next day in accordance with the following regulations:
 - 1. All records, penalties, warnings, suspensions, etc. will be carried over from previous play.
 - 2. Play will resume with two 20-minute halves being played to their conclusion. If the score is still tied, the teams will play 10-minute sudden victory overtime periods until a goal is scored.
 - 3. The teams will reduce to seven players beginning with the 10-minute overtime periods.
 - 4. If the score is still tied after six 10-minute sudden victory overtime periods, the game will be ended and CO-CHAMPIONS will be declared.

Item 20. Procedures for Termination of Play Before Winner Is Determined

- A. Any tournament game interrupted due to circumstances beyond the control of the responsible administrative authorities will be completed or replayed as follows:
 - 1. If interrupted during the first half of play, the game shall resume at the point of interruption.
 - 2. If interrupted after the completion of the first half or after the start of the second half, the game will either resume from the point of interruption or, by mutual agreement of the competing schools and the Committee representative(s), it will be considered a completed game.
 - 3. If interrupted during the overtime periods or penalty strikes, the game will either resume from the point of interruption or, by mutual agreement of the competing schools and the Committee representative(s), it will be considered a completed game.
 - 4. All records, goals, penalties, warnings, suspensions, etc. will be carried over from previous play.
 - 5. The Committee will determine the date, starting time, and site at which the interrupted game will be completed or replayed.

SITE SELECTION CONSIDERATIONS

- A. The Field Hockey Committee will use the following criteria and procedures to select game sites for the 2011 tournament:
 - 1. Fields should be 100 X 60 yards.
 - 2. NFHS guidelines will be followed with an emphasis on SAFETY. The following criteria, while not all inclusive, will serve as a basis for the evaluation of fields:
 - a. The lines should not be burned into the field resulting in excessive ruts and/or large burned-in areas.
 - b. The level/height of the grass should be 3/4" to 1-1/2" without excessive grass clumps and/or bare areas which might cause the ball to rise into the air.
 - c. Field markings, especially the circle areas, must be lined as diagrammed in the 2011-12 NFHS Field Hockey Rules Book.
 - d. Circle areas should be level and free of clumps and ruts.**
 - 3. Goals must have top and legal facing boards and must be in good condition without sharp edges.
 - 4. Goal nets must be free of holes and securely fastened to the goals.
 - 5. Provided all other conditions are equal, preference will be given to a site where the team benches are located on the opposite side of the field from the spectators.
 - 6. Parking facilities and spectator seating will be taken into consideration.

- B. Fields will be evaluated throughout the season by members of the Field Hockey Committee. Tournament game sites will be chosen by the Committee based upon availability, field conditions, geographic location, and the seeding of the participating teams.

Your Team Report is your Game Schedule this is found on your school's websites4sports school site and must be updated after each Game. Your Team Picture and Roster for the State Tournament need to be posted on your school's websites4sports site by October 31, 2011.



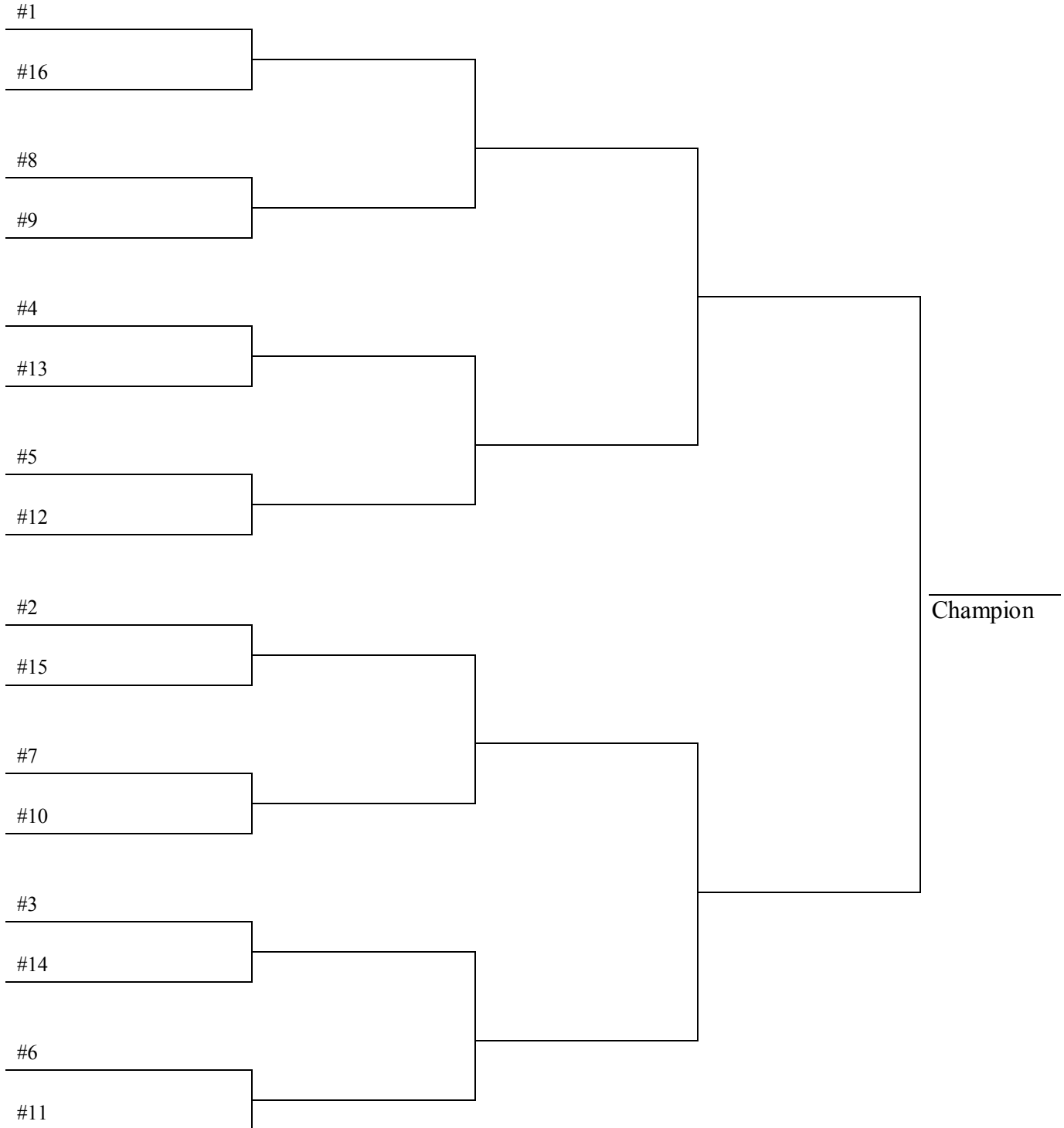
2011 FIELD HOCKEY TOURNAMENT

**Tues., Nov. 8 /
Wed., Nov. 9**

Sat., Nov.12

Tues., Nov. 15

Sat., Nov. 19



BOYS' SOCCER TOURNAMENT
DIAA Boys' Soccer Committee Members

BOB BUSSIERE	Chairperson, Archmere Academy
JOHN MYERS	Cape Henlopen High School
MICHAEL MEADOWS	DSSOA Official
RAY GRAVEUR.....	Appoquinimink School District
STEVE RUDICK.....	Public Member
BILL SCHULTZ.....	Smyrna High School
SPENCER GLAND	DSOA Official
PAUL BOOTON	Dover High School
TIM LEE	Seaford High School
KEVIN CHARLES	Ex-Officio, Executive Director, DIAA
JERRY KOBASA	Ex-Officio, Chairperson, DIAA

Specific Information

Item 1. Tournament Field

- A. The tournament field will be comprised of the following 16 teams:
 - 1. Blue Hen "A" Champion, Blue Hen "B" Champion, Henlopen North Champion, Henlopen South Champion, Independent Champion, and Diamond State Champion.
 - 2. Non-conference team with highest combined win-loss percentage.
 - 3. Nine (9) at-large teams with the highest combined percentage.
 - a. The at-large teams will be selected according to overall record and strength of schedule as determined by their combined win-loss percentage described in B. below.
 - 4. A team must play a minimum of 12 games at the varsity level in order to be considered for the tournament.**
- B. The 9 at-large teams will be selected according to their combined win-loss percentage as determined by the following procedures:
 - 1. The following point system will be used to determine both an at-large team's overall win-loss percentage and their opponents' overall win-loss percentage: 3 points for a win, 1 point for a tie, 0 points for a loss. The percentage will be the total points accumulated divided by the total possible points.
 - 2. The opponents' overall win-loss percentages will be added together and divided by the number of opponents to determine the opponents' average win-loss percentage. Opponents played twice are counted twice.
 - 3. The opponents' average win-loss percentage is added to the at-large team's overall win-loss percentage and divided in half to determine their combined win-loss percentage.
 - a. Opponents' average win-loss percentage plus at-large team's overall win-loss percentage divided by two equals the combined win-loss percentage.
Note: By including the opponent's overall win-loss percentages, the Committee is taking into consideration the strength of a team's schedule.
 - 4. If two or more teams are tied with the same combined percentage, head-to-head results during the regular season will be used to break the tie.
 - 5. If, after considering head-to-head competition, a tie still exists and all the teams will qualify for the tournament, the following criteria (in order) will be used to break the tie(s).
 - a. The team's win-loss percentage.
 - b. The opponents' win-loss percentage average.
 - c. Most bonus points (1 bonus point will be awarded for each win against a team with a regular season record of .500 or better).
 - d. Most wins.
 - e. Win-loss percentage against common opponents.
 - f. Draw by the Committee.
 - 6. If, after considering head-to-head competition, a tie still exists between two teams for the final at-large berth, the Committee will conduct a playoff to determine which team will qualify for the tournament.
 - 7. If, after considering head-to-head competition, a tie still exists between three teams for the final at-large berth, one team will draw a bye and the other two teams will play. The winner of that game will play the team that drew the bye to determine which team will qualify for the tournament.
 - 8. If, after considering head-to-head competition, a tie still exists between three teams for the final two at-large berths, the criteria stipulated in 5.a. - 5.f. above will be used to fill one of the berths. The other two teams will play to fill the remaining berth.
 - 9. Games played after **Thursday, November 3, 2011** will not be used to determine an **at-large team's percentage**.

10. **It is the school's responsibility to forward all necessary results, records, statistics, etc. to the Committee. All teams in the state must assist with the selection process by submitting a team report. The deadline for submitting team reports is Monday, October 31, 2011. The results of games played after that date must be phoned, faxed or e-mailed to the appropriate Committee representative. An update of your Websites4sports.com page and verification from your Athletic Director will be sufficient also. Contact information for all Out-of-State opponents MUST be submitted by October 31st.**
- C. In the case of a tie for a conference berth, the Conference will use a method of their design to select which school will be designated as the Conference Champion and get the automatic berth.

Item 2. Tournament Seeding

- A. After the tournament field has been selected, all 16 teams will be seeded according to the combined win-loss percentage and tie breaking procedures used to determine at-large teams.

Item 3. Tournament Dates

- A. The **2011** DIAA Boys' Soccer State Tournament will be held on **November 8 and 9 [1st Round], November 12 [Quarterfinal Round] , November 16 [Semifinal Round] and November 19 [Finals].**

Item 4. Game Sites

- A. The game sites will be determined by the Committee.
- B. THE COMMITTEE WILL NOT ACCEPT REQUESTS FOR PREFERRED OR ALTERNATE SITES.
- C. **If a game is rained out, it will be played the following day provided weather conditions permit and referees are available. The site must be approved by the committee. Refer to Item 19 for information regarding interrupted and/or suspended games.**

Item 5. Starting Times

- A. The game time will be determined by the Committee.
- B. THE COMMITTEE WILL NOT ACCEPT REQUESTS FOR PREFERRED OR ALTERNATE STARTING TIMES.

Item 6. Tournament Program

- A. The Committee will prepare an official tournament program which will contain team pictures, team rosters, tournament pairings and other related information and will be sold at all tournament playing sites.
- B. Coaches are reminded that their team photograph and the team information page (roster) for the tournament program **MUST** be **posted to their school's website4sports website by October 31, 2011. Only information posted on this site will be used for Programs. No other submissions will be accepted.**
 1. **Schools will not receive complimentary programs at the conclusion of the tournament.**
 2. **Schools should not assume their team is not going to make the tournament and therefore, not submit a roster and team photo.**

Item 7. Admission Policies

- A. Student (grades K-12) and adult admission will be **\$5.00** for the first round and quarterfinals, **\$6.00** for the semifinals, and **\$7.00** for the championship game, .Preschoolers will be admitted without charge to all games.
 1. All tickets will be coded and will admit the holder only to the game specified.
 2. Tickets purchased and unused will not be refunded.
 3. No tournament passes will be sold.
- B. Participating schools will receive complimentary admission for all those members of the officials school party listed on the Official Roster found in the Official State Tournament Program.
 1. The official school party is defined as players, coaches, managers, statisticians, trainers, administrators, and school officials assigned for supervisory duties. Only those members of the official school party who are listed on the Official Roster will be admitted free of charge.
 2. A maximum of 22 players in uniform will be admitted without a ticket. **THIS WILL BE STRICTLY ENFORCED.**
 3. A maximum of 15 cheerleaders in uniform and an adult sponsor **who must have attended the 2011 DIAA Spirit Rules Clinic, will be admitted as a group** without tickets. No mini-trampolines or basket tosses will be permitted. Stunts will be allowed if performed in accordance with the **2011-12 NFHS Spirit Rules Book.**
 4. (1) One team bus driver will be admitted with the Team Party, upon presentation of proper identification. .Spouses of administrators and coaches are to pay the entrance fee.
- C. School coaching staffs may receive three complimentary COACHES' passes upon request, by contacting the DIAA office. The request must include the names of the Coaches who will be using the passes. Coaches' passes are not transferable and

must be turned in at the championship game. **Coaches who do not submit required items in ITEM 6 (see above) by **October 31, 2011 will not receive passes. The deadline to request these passes is November 1, 2011.****

- D. Media representatives who are covering the tournament will be admitted upon presentation of proper credentials (**issued by DIAA**). **SEE THE MEDIA POLICY (ITEM 13) IN THE GENERAL INFORMATION SECTION AT THE FRONT OF THIS MANUAL** They should also be given a complimentary tournament program.
- E. Pep bands (maximum of 15 students) of the two schools competing in the championship game will be allowed to play and will be admitted without charge provided they are accompanied by an adult band director. Pep bands will be granted free admission and will be allowed to play only at the championship game.

Item 8. Game Manager

- A. A member of the Committee will be appointed to serve as the Game Manager. He will serve as a liaison between the Committee, the host school, and the participating schools. The Game Manager is responsible for ensuring compliance with the policies and procedures established by the DIAA Boys' Soccer Committee.
- B. The Game Manager, or his designee, will meet each of the participating teams and escort them to their locker room and/or bench area. He will answer any questions the participating teams may have concerning pre-game or post-game activities.
 - 1. **The Game Manager will provide the following items:**
 - a. **Official DIAA Score Sheet (Game Report).**
 - b. **Game balls AND SIGNAL SOUNDING DEVICE.**
 - 2. **Collect the score sheet and game balls after the game has been completed.**
- C. The Game Manager will contact the Site Director prior to the game to ensure that all preparations are taking place on schedule.
- D. If requested by the Executive Director, the Game Manager will provide the Site Director with game balls, tickets, and programs prior to the game. He will also collect the game balls and unsold programs at the conclusion of the game.
 - 1. In the event of a serious accident or injury to a coach, athlete, official, spectator, or game worker, the Game Manager should notify the injured party's athletic director and the Executive Director as soon as possible.
 - 2. In the event of a serious sportsmanship related incident, the Game Manager should contact the Executive Director as soon as possible.

Item 9. Site Director and Support Personnel

- A. The Athletic Director, Faculty Manager or other administratively appointed member of the host school will serve as the Site Director. He/she will be directly in charge of the game. The Site Director will contact the Game Manager or Chairperson three hours prior to game time if the field is not in playable condition.
- B. The Site Director will ensure that the field is in proper playing order. He/she will be responsible for lining the field; setting up nets, corner flags, team benches, and a scorers' table with four chairs; and providing a clock and an air horn.
- C. The Site Director will also be responsible for hiring and supervising all personnel necessary for the administration of the game. He/she will consult with the Game Manager concerning matters of policy or procedure. After paying support personnel, complete the financial report and return with a check (made payable to DIAA) and the unsold tickets to the DIAA Executive Director.
- D. The Site Director, or their designee, will insure that the complimentary admission policy for participating teams (Item 7B) is adhered to. He/she will ensure that admission is charged until there are 20 minutes remaining in the second half (second game if doubleheader).
- E. The Site Director will establish a procedure for assisting disabled spectators and review the procedure with the appropriate game personnel. He/she will also review the emergency medical plan with the appropriate game personnel.
- F. The Site Director will receive **\$50** for a single game and **\$75** for a doubleheader.
- G. Field preparation/custodial services – Weekday **\$50** for a single game, **\$75** for a doubleheader, Weekend - \$100 per game.
- H. Ticket seller(s) and Ticket taker(s)/Program seller - **\$35** for a single game and **\$50** for a doubleheader. **Unless an unusually large crowd is anticipated, one ticket seller and one ticket taker should be sufficient.** Please check with the Executive Director for staffing questions.
 - 1. The ticket taker should inform any spectator entering with a sign or banner that it must be left at the gate or returned to his/her car.
- I. NATA certified trainer or school nurse - **\$40** per game **UNLESS BOTH PARTICIPATING TEAMS WILL BE ACCOMPANIED BY A TRAINER.**
 - 1. A trainer who accompanies one of the participating schools should not be paid the **\$40** fee unless he/she agrees to provide coverage for both teams.
- J. Security –**\$30** for a single game and **\$50** for a double header. Police (**ONLY IF DEEMED NECESSARY and APPROVED IN ADVANCE by the EXECUTIVE DIRECTOR**) will receive the game fee or hourly rate customarily paid at the game locale. **Please consult with the Committee Chairperson. AND THE Executive Director when making Security hiring decisions.**
- K. Official Scorekeeper
(see Item 11, Section D)

L. Official Timer

- A. The official time will be kept on the field by the referee, if the stadium clock is used, it will be unofficial.

Item 10. Responsibilities of Participating School

- A. **Provide the Site Director with four (4) copies of the Game Roster which MUST include the player's name, position, and grade. The following information should be listed as well; Coaches, managers, Trainers and other official team personnel, the current team won-loss record and their finish in their Conference if applicable. This information is necessary for pre-game introductions and the official DIAA score sheet. Copies are needed for the Referee, Opposing Coach, PA Announcer and Official Score Keeper.**
- B. Provide the following personnel:
1. **One individual to assist the official scorekeeper, in identifying player's who score goals, assists on goals and those players receiving cautions or ejections.**
 2. **Each school is responsible for providing two or three ball holders for each soccer contest, first round to final game, inclusive. Ball holders are under the direct supervision of the officials whom they assist by carrying an extra game ball and retrieving balls which cross boundary touchlines. These individuals MUST be of the age of a 6TH GRADER or older, they shall wear 'pinnies' provided by the schools, in a color that contrasts with those of the opposing teams, these pinnies are to be worn at all times during the match. Coaches are responsible for making sure these ball handlers meet with the referee fifteen (15) minutes prior to the start of the game.**
 3. **Arrive on time (at least 45 minutes prior to game time) at the site.**
- C. Public Address System
1. The host school will provide a public address system and, an adult announcer who will be paid \$30 for a single game and \$50 for a doubleheader. This person will also operate the Score Board.
 2. Any announcements not directly related to the game/tournament or not of an emergency nature must be approved by the Game Manager or the Executive Director.
 3. The public address announcer must be a responsible adult who will remain impartial at all times. He/she must never question or criticize the coaches or officials during the game.
- D. Practice Sessions
1. No team will be permitted to practice at a tournament playing site unless that site is its home field.

Item 11. Officials

- A. The Delaware Soccer Officials' Association (DSOA) and the Diamond State Soccer Officials' Association (DSSOA) will provide officials for the **2011** state tournament.
- B. The Committee will assign all Officials for all rounds of the Championship Tournament.
- C. A **four**-person officiating crew will be used for all tournament games. For the State Championship Final Game the DSOA will provide the officiating crew in even numbered years, the DSSOA will provide the officiating crew in odd numbered years. **Three on-field officials will be used for all rounds of this Tournament. The fourth official will assist the Referee and act as the Official DIAA Scorekeeper.**
- D. Officials' Fees
1. The **on-field** tournament officials will be paid \$5 more per game than the regular season fee, as prescribed by DIAA, for all games except the championship game. They will be paid \$10 more than the regular season fee for the championship game. All on-field tournament officials assigned to any state tournament game will be paid the state officials transportation fee. **The fourth official will be paid \$30.00 per game this fee is to be charged to DIAA by the respective Associations.**

Item 12. Uniforms

- A. The team with the lower seed number will wear a light or white jersey. (For example Seed #1 wears white or light when playing Seed #8 who wears the darker jersey, 1 < 8).
1. **THE JERSEYS OF THE COMPETING TEAMS MUST DIFFER SUBSTANTIALLY. THE TEAM WITH THE HIGHER SEED NUMBER MUST HAVE AN ALTERNATE JERSEY IN CASE OF A CONFLICT.**

Item 13. Dressing Rooms and Facilities

- A. Dressing facilities will be provided as needed. Teams playing in the second game of a doubleheader will be permitted to use the locker rooms after halftime of the first game.
1. The coaching staff is responsible for supervising the locker room and offending schools will be held accountable for any theft or damage.

Item 14. Contest Procedures, Equipment, Special Events

- A. Game Balls
 - 1. The Committee will provide a minimum of three game balls with the required NFHS authenticating mark for each contest. The Nike T90 Catalyst will be the official game ball.
 - 2. The eight teams that advance to the quarterfinals will each receive a game ball. The winner of the championship game will receive an additional game ball.
- B. Special Events
 - 1. The national anthem will be played prior to all games.
 - 2. Special events will be confined to the opening ceremonies before the championship game and the presentation of awards after the championship game.
 - 3. Opening ceremonies may include the following:
 - a. National Anthem.
 - b. Introduction of DIAA Chairperson.
 - c. Introduction of Executive Director and DIAA Boys' Soccer Committee members.
 - d. Introduction of other special guests.
 - e. Introduction of players, coaches, administrators, and game officials.
 - 4. The Committee is authorized to modify the pre-game and post-game activities however it deems appropriate.

Item 15. Awards

- A. The Committee will conduct an awards ceremony on the field at the conclusion of the championship game and will present the following awards:
 - 1. A championship trophy and a runner-up trophy to the head coach and captain(s) of the first and second-place teams respectively, as well as a Game Ball to each team.
 - 2. 22 gold and silver medallions to the players of the first and second-place teams respectively.
 - a. The 22 players listed in the program will be announced individually and will receive their medallions on the field. The Committee Chairperson must be notified of any roster changes prior to the start of the championship game.
 - 3. The players, managers, and statisticians listed on the rosters of the participating teams will receive certificates shortly after the completion of the tournament.
 - a. No awards other than those authorized by the Committee will be presented at any time during the tournament.

Item 16. Assignment of Goals for Warm-up

- A. The teams will warm up on the half of the field that corresponds to their player bench assignment; e.g., the team to the right of the scorer's table will use the right half of the field for warmup.
- B. The on-field warm up period will be a maximum of 30 minutes prior to the start of the contest. Stretching, calisthenics and running may be conducted on field prior to the 30 minute period if time allows. No balls may be used on the game field until 30 minutes before the scheduled game time.

Item 17. Player Bench Assignment

- A. **The higher seed team will sit to the right of the scorer's table as the teams face the playing field. The higher seeded team will be the designated home team.**
- B. Participating teams will be permitted to dress a maximum of 22 players in uniform.
- C. During a game, only administrators, board approved coaches, eligible substitutes, and bona fide team managers, statisticians, and medical personnel may occupy the player bench area. **All team personnel MUST be listed on the GAME Roster to be eligible to be in the Team Bench area. All personnel are under the authority of the game Referee, subject to his/her rulings and must comply with his/her directions and decisions.**
- D. Noncompliance with B. and C. above will result in the offending school being assessed a \$50 fine.

Item 18. Tie-Breaking Procedure

- A. If after regulation time, a tournament game ends in a tie, the teams will play a maximum of four sudden victory 10 minute overtime periods.
- B. With the exception of the championship game, if the score is still tied at the end of the fourth sudden victory overtime period, the game will be decided by alternating penalty shots.
 - 1. No substitutions will be permitted at this time. Each team will select five players as shooters and the penalty shots will be taken alternately at the same goal as chosen by the officials. The officials will conduct a coin toss to determine which team will take the first penalty shot. The visiting team will call the coin toss and the winner will choose to either shoot or defend the goal first. The penalty shots will end as soon as one team has a goal advantage that cannot be overcome by the opposing team.

2. If the score remains tied after the first set of penalty shots, a second set will be taken. The team not starting the first set of penalty shots will start the second set. The same five players who shot in the first set must shoot in the second set and in the same order.
 3. If the tie is not broken after the second set of penalty shots, sudden death will go into effect for the third set. The first team to score more goals than its opponent, after an equal number of shots, will be declared the winner. The team starting the first set of penalty shots will begin the third set. The same five shooters who shot in the second set must shoot again and in the same order.
 4. If the goalkeeper is injured and is unable to play or he receives a red card, he may be replaced by any eligible player in uniform. The injured or disqualified goalkeeper may not return to the game.
 5. If the goalkeeper receives a yellow card, he must be replaced for at least the next shot. He may be replaced by any eligible player in uniform and may reenter the game at any time after the next shot at the discretion of his coach.
 6. If a shooter is injured and is unable to play or he receives a red card, he must be replaced by a player who was on the field at the end of the last overtime period. The injured or disqualified shooter may not return to the game.
 7. If a shooter receives a yellow card, he must be replaced for at least his next shot in the rotation. He must be replaced by a player who was on the field at the end of the last overtime period. He may reenter the game at anytime after his next shot in the rotation at the discretion of his coach.
- C. If the championship game is still tied at the end of the fourth sudden death overtime period, the game will be suspended and will be continued at a later date under the following conditions:
1. All records, penalties, warnings, suspensions, etc. will be carried over from previous play.
 2. Play will resume with two 20-minute halves being played to their conclusion. If the score remains tied, the teams will play 10-minute sudden death overtime periods until a goal is scored.
 3. If the score is still tied after eight of these 10-minute sudden death overtime periods, the game will be suspended.
 4. Play will resume at a later date under the conditions stipulated in 1., 2., and 3. above.

Item 19. Interrupted Game

- A. Any tournament game interrupted due to circumstances beyond the control of the Committee and the responsible administrative authorities will be completed or replayed according to the following guidelines:
1. The Game Manager, after waiting a reasonable amount of time and after consulting with the contest officials and the other Committee members in attendance, will order that play either be resumed or terminated.
 2. If the decision is made to terminate play and the game was interrupted during the first half, the entire game will be replayed.
 3. If the decision is made to terminate play and the game was interrupted after the completion of the first half, the game will resume from the point of interruption, unless by mutual agreement of the competing schools and the Game Manager, it is to be considered a completed game.
 4. All records, goals, penalties, warnings, suspensions, etc. will be carried over from the interrupted game if it is to be completed.
 5. The Committee will determine the date, starting time, and site at which the interrupted game will be completed or replayed in its entirety.

Item 20. Transportation Reimbursement

- A. Participating schools will be reimbursed at a rate of 75¢ per mile for one bus. No reimbursements will be paid after the end of the fiscal year (**June 30, 2012**).
- B. No reimbursements will be paid for band or spectator buses.



SITE SELECTION PROCEDURES

- A. The Boys' Soccer Committee will use the following criteria and procedures to select game sites for the **2011** state tournament:
1. The field should be 110 x 65 yards.
 2. Fields must be lined as diagrammed in the **2011-12** NFHS Soccer Rules Book. The field markings should be a color which clearly distinguishes them from the markings of other sports.
 3. The lines should not be burned into the field resulting in excessive ruts and/or large burned-in areas.
 4. The level/height of the grass should be short without excessive grass clumps.
 5. The size and angle of the crown will be taken into consideration when evaluating fields.
 6. Goals must meet or exceed NFHS guidelines and must be in good condition without sharp edges.
 7. Goal nets must be free of holes and securely fastened to the goals and the ground.
 8. A fence-enclosed stadium with proper lighting for night games is a prerequisite. Parking facilities and spectator seating areas will be considered in the selection process. The stadium should also have a concession stand and a public address system available for use.
 9. Locker rooms should be available for use during doubleheaders and in case of inclement weather.
- B. Fields will be evaluated throughout the season by the Boys' Soccer Committee. All tournament game sites will be chosen by the Committee based upon availability, field conditions, geographic location, and the seeding of the teams.

Your Team Report is your Game Schedule found on your school's websites4sports school site and must be updated after each Game. Your Team Picture and Roster for the State Tournament need to be posted on your school's websites4sports site by October 31, 2011.



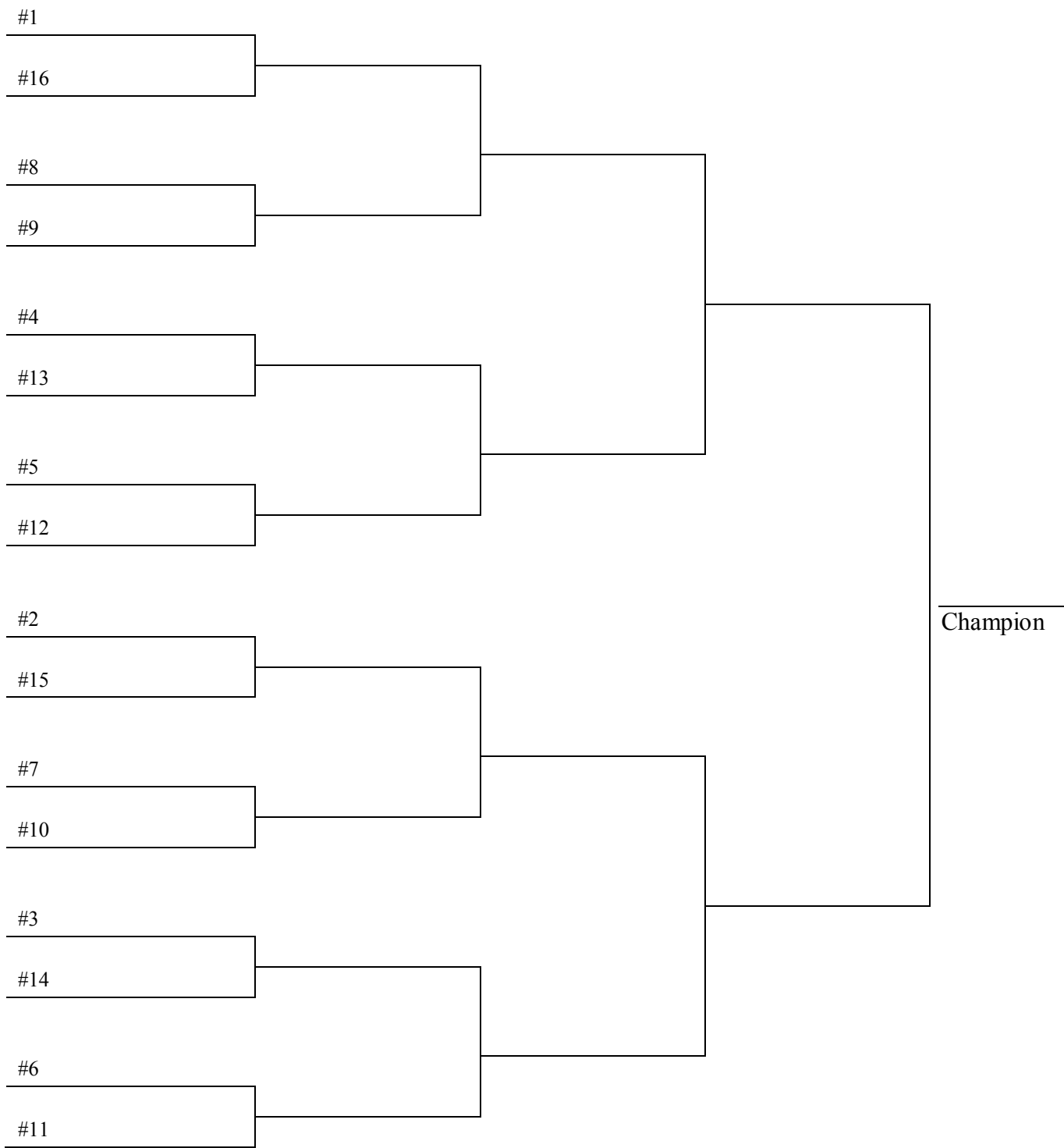
2011 BOYS' SOCCER TOURNAMENT

**Tues., Nov. 8/
Wed., Nov. 9**

Sat., Nov. 12

Wed., Nov. 16

Sat., Nov. 19



**FOOTBALL TOURNAMENT
DIAA Football Committee Members**

WILLIAM LEGGE.....	Chairperson, (Retired) William Penn High School
DR. DAVID ROBINSON	Cape Henlopen School District
DR. JOHN LEONE.....	(Retired) Capital School District
JOSEPH HEMPHILL	St. Elizabeth High School
MARTY CROSS	Sussex Technical High School
BIFF LEE	DFOA Official
BOB BARRISH.....	NDFOA Official
BUTCH SIMPSON.....	Newark High School
GEORGE KOSANOVICH.....	Concord High School
THOMAS E. NEUBAUER	DIAA
MARK PRUITT	Conrad High School
D. ERIC TORBERT	Dover High School
KEVIN CHARLES	Ex-Officio, Executive Director, DIAA
JERRY KOBASA	Ex-Officio, Chairperson, DIAA

Specific Information

Item 1. Playoff Participants

- A. The **2011** DIAA Football State Championships will consist of a Division I tournament and a Division II tournament. The DIAA classifies a school as Division I if they have a DOE certified enrollment count of grades 9 through 12 equal to or greater than the school with the smallest enrollment in either the Blue Hen Conference Flight A or the Henlopen Conference North Division. That enrollment number for the 2011-2012 and 2012-2013 school years is 1203. This count consists of all students who, if eligible, would participate at that school, including special needs students. Single gender schools have their total enrollment doubled to determine their final enrollment number. All other schools that eligible for the football state tournament are classified as Division II.
- B. The Division I schools for the 2011-2012 and 2012-2013 school years are as follows:

AI duPont	Appoquinimink	Caesar Rodney	Cape Henlopen	Charter	Concord
Delcastle	Dover	Glasgow	Middletown	Milford	Newark
Saint Marks	Salesianum	Smyrna	Sussex Central	Sussex Tech	William Penn
- C. The Division I qualifiers will be the Blue Hen "A" and Henlopen North champions and four at-large teams. The Division II qualifiers will be the Blue Hen "B" and Henlopen South champions and four at-large teams.
- D. Each of the aforementioned conferences is responsible for making such scheduling adjustments as are necessary so that its champion is available for the playoffs. In the case of a tie, each conference is responsible for selecting its playoff representative.
- E. The Football Committee will select the at-large representatives according to the following point index system and tie-breaking criteria: if your team plays a;
 - 1.

<u>Division I Opponent</u>	<u>Division II Opponent</u>
They will be awarded 6 points for a win	They will be awarded 4 points for a win
They will be awarded 3 points for a tie	They will be awarded 2 points for a tie
They will be awarded 1 point for a loss	They will not receive any points for a loss

 - a. Any out-of-state opponent whose building houses grades 9-12 (boys and girls) and whose enrollment at the time a valid DIAA Contract was signed is equal to or exceeds the Benchmark Date enrollment (boys and girls in grades 9-12) of the smallest Division I team (**1203**) will be classified as Division I. All other out-of-state opponents whose building houses grades 9-12 will be classified as Division II. The valid DIAA contract used to determine classification must have been signed within the most recent two-year benchmark period.
 - b. An out-of-state opponent whose building houses grades 10-12 and whose enrollment (boys and girls) at the time a valid DIAA Contract was signed, is equal to or exceeds the Benchmark Date enrollment (boys and girls in grades 10-12) of the smallest Division I team will be classified as Division I. The valid DIAA contract used to determine classification must have been signed within the most recent two-year benchmark period. All other out-of-state opponents whose building houses grades 10-12 will be classified as Division II.
 - c. A single gender, out-of-state opponent will be classified by doubling their enrollment at the time a valid DIAA Contract was signed (boys in grades 9-12 or 10-12 depending on the school's grade configuration) and then comparing it to the Benchmark Date enrollment (boys and girls in grades 9-12 or grades 10-12 depending on the out-of-state school's grade configuration) in accordance with a. and b. above. The valid DIAA contract used to determine classification must have been signed within the most recent two-year benchmark period.

2. Additionally, the index will increase by adding 1 point for each opponent played that won 7 or 8 games during their regular season.
3. Additionally, the index will increase by adding 2 points for each opponent played that won 9 or 10 games during their regular season.
4. A school's point index is determined by adding together the total number of points accumulated and then dividing by the number of games played. The two teams in each division with the highest point indices will be the at-large representatives.
 - a. If two or more teams are tied for the final at-large berth, the results of head-to-head competition during the regular season will be used to break the tie. If, after considering head-to-head competition, two or more teams are still tied for the final at-large berth, the following criteria will be used:
 - (1) The team whose opponents have the most victories in regular season play will qualify for the playoffs.
 - (2) If a tie still exists, the team whose opponents have the fewest defeats in regular season play will qualify for the playoffs.
 - (3) If a tie still exists, the Committee will choose the at-large team(s) by vote.
5. For any points to be counted towards a school's index an opponent must have played a minimum of an eight game Varsity schedule. Forfeits will count toward satisfying this requirement.
 - a. A member of the Committee will be responsible for contacting the out-of-state opponents of each school in contention for a tournament berth and obtaining their state Benchmark date enrollment. Schools that play Out-of-State opponents need to send those school's contact information to Bill Legge, Football Chairperson by **September 23, 2011**. Please send it via e-mail to williamlegge@yahoo.com
 - b. The regular season consists of the first 10 regular season games and must be completed by Saturday, November 14, 2011.
 - c. A team must complete an eight-game varsity schedule in order to be eligible for the tournament. Forfeits will count toward satisfying this requirement.
 - d. In the event that a conference champion is not eligible to participate in the tournament or a conference chooses not to send its champion, the Committee will use the at-large point index system and tie-breaking criteria in Item 1.E. above to choose another team.

Item 2. Tournament Seeding

- A. After the teams have been selected, the at-large point index system and tie-breaking criteria in Item 1.D. will be used to seed the six qualifying teams in each division. The two highest seeded teams in each division will receive a first round bye. The remaining four teams in each division will be paired #3 vs. #6 and #4 vs. #5. The Committee will re-seed the remaining four teams in each division following all games played in the first round.

Item 3. Tournament Dates

- A. The first round of the **2011** tournament will **be played the weekend of November 18-19. The semifinal round will be played the weekend of November 25-26.**
- B. The championship game in each division will be played on Friday, Saturday, or Sunday of the following weekend as determined by the Committee. **[Dec., 2, 3, 4]**
- C. The Committee reserves the right to make any scheduling adjustments it deems appropriate.

Item 4. Game Sites

- A. The first and second round games will be played on the home field of the highest seeded teams in each division. (Lowest number seed) If the field and/or facilities of the higher seeded team are deemed unsuitable for tournament competition, the Committee will select an appropriate game site which could be the home field of the lower seeded team.

Item 5. Starting Times

- A. The starting times for the first-round and championship games will be determined by the Committee and announced no later than the Monday preceding the games.

Item 6. Official Program

- A. Teams in contention for a playoff berth are required by the Committee to have all photos and information for the tournament program posted on their school's websites4sports site by **Friday, November 4, 2011**.
- B. The Committee will prepare an official tournament program which will contain team pictures, team rosters, tournament pairings and other related information and will be sold at all tournament playing sites.
- C. Coaches are reminded that they must submit a Team Roster, Team Photo and other related information to their school's websites4sports.com site. Only information found on that website may be used. No other submissions will be accepted.
 1. **Schools will not receive complimentary programs at the conclusion of the tournament.**

2. Schools should not assume their team is not going to make the tournament and therefore, not submit a roster and team photo.

Item 7. Admission Policies

- A. Paid Admissions
 1. Student (grades K-12) and adult admission for the opening round games will be **\$5**.
 2. Student (grades K-12) and adult admission for the semi-final round games will be **\$6**.
 3. Student (grades K-12) and adult admission for the championship games will be **\$8**.
 4. Preschool children will be admitted without charge to all games.
 5. Tickets purchased but unused will not be refunded.
- B. Participating schools will receive complimentary admission for all those members of the official school party listed in the Official State Tournament Program.
 1. The official school party is defined as players, coaches, managers, statisticians, trainers, administrators, and school officials assigned for supervisory duties. Only those members of the official school party who are listed on the Official Roster will be admitted free of charge.
 2. A maximum of 60 players in uniform will be admitted.
 3. A maximum of 15 cheerleaders in uniform and an adult sponsor **who must have attended the 2011 DIAA Spirit Rules Clinic**, will be admitted as a group without tickets. No mini-trampolines or basket tosses will be permitted. Stunts will be allowed if performed in accordance with the **2011-12 NFHS Spirit Rules Book**.
 4. One (1) Team bus driver will be admitted as part of the Team party
 5. Spouses of administrators and coaches must pay the admission fee.
- C. School coaching staffs may receive three complimentary COACHES' passes upon request, by contacting the DIAA office. The request must include the names of the Coaches who will be using the passes. Coaches' passes are not transferable and must be turned in at the championship game. **Coaches who do not submit required items in ITEM 6 (see above) by November 4, 2011 will not receive passes. The deadline to request these passes is November 11, 2011.**
- D. Media representatives who are covering the tournament will be admitted upon presentation of proper DIAA credentials (**SEE MEDIA POLICY IN THE GENERAL INFORMATION SECTION**). They should also be given a complimentary tournament program.

Item 8. Game Manager

- A. A member of the Committee will be appointed to serve as the Game Manager. He will serve as a liaison between the Committee, the host school and the participating schools. The Game Manager is responsible for ensuring compliance with the policies and procedures established by the DIAA Football Committee. The Game Manager will have the specific responsibilities listed below.
 1. Provide the following items:
 - a. Game balls.
 2. Collect the game balls after the game has been completed.
 3. In the event of a serious accident or injury to a coach, athlete, official, spectator, or game worker, notify the injured party's athletic director and the Executive Director as soon as possible.
 4. In the event of a serious sportsmanship related incident, contact the Executive Director as soon as possible.

Item 9. Site Director and Support Personnel

- A. The Athletic Director, Faculty Manager, or other administratively appointed member of the host school will serve as the Site Director. He/she will be directly in charge of the game and will be responsible for hiring and supervising all personnel necessary for the administration of the game. He/she will clear with the Game Manager matters of policy or procedure and will ensure that admission is charged until the end of the third quarter. He/she will review the emergency medical plan and the procedure for assisting disabled spectators with the appropriate game personnel. The Site Director will receive **\$75** for his/her services.
- B. Support personnel will be paid the following fees:
 1. Field rental INCLUDING CUSTODIAL SERVICES - **\$250**.
 2. Ticket seller(s) - **\$40**.
 3. Ticket taker(s) - **\$40**.
 - a. The ticket taker should inform any spectator entering with a sign or banner that it must be left at the gate or returned to his/her car.
 4. Program seller(s) - **\$30**.
 5. NATA certified athletic trainer (first-round games only) - **\$50** unless both participating teams will be accompanied by a physician or trainer, in which case there is no payment.
 6. Public address announcer (spotters will not be paid) - **\$30**.
 7. Scoreboard operator - **\$30**.
 8. Security - **\$45** **(IF DEEMED NECESSARY AND APPROVED BY THE EXECUTIVE DIRECTOR)**

9. Additional support personnel must be approved by the Game Manager or the Executive Director.
 10. Police will receive the fee or hourly rate customarily paid in the game locale. **(The number of Police must be approved by the Executive Director)**
- C. Ambulance Service
1. THE SITE DIRECTOR WILL ARRANGE FOR AN AMBULANCE TO BE ON SITE FOR ALL GAMES.
- D. Security
1. **Security arrangements will be made by the host school or the Committee in conjunction with the DIAA office.**
- E. Medical Supervision
1. The host school will arrange for medical supervision (physician or NATA certified athletic trainer) for all first-round games unless both participating teams will be accompanied by a physician or trainer. The Committee will assume that responsibility for each of the championship games.
- E. Statisticians
1. The official statisticians for the championship games will be selected by the Committee.

Item 10. Responsibilities of Participating Schools

- A. Public Address System
1. The host school will provide a public address system and, an adult announcer who will be paid **\$30** for the game.
 2. The public address system will be operated by an adult representative of the host school or an individual selected by the Committee. The Executive Director is responsible for providing a schedule of announcements.
 - a. Any announcements not directly related to the game/tournament or not of an emergency nature must be approved by the Game Manager or the Executive Director.
 - b. The public address announcer must be a responsible adult who will remain impartial at all times. He/she must never question or criticize the coaches or officials during the game.
- B. Concessions
1. With the exception of games at Baynard Stadium, Alumni Stadium, or Raymond Stadium, all food and drink concessions will be operated by the host school and all proceeds will be retained by that school.

Item 11. Officials

- A. Officials from the Delmarva Football Association and the Northern Delaware Football Officials' Association will be assigned by the Committee for all rounds of the Championship Tournament. Assignments to the championship games will be done on a rotating basis.
The assignments for **2011** will be as follows:
1. Division I – **Delmarva Football Officials' Association**
 2. Division II – **Northern Delaware Football Association**
- B. The officials' association assigned to a particular game will provide a six person on-field crew and a 4-person chain crew who will be paid **\$30** per official.
- C. If the scoreboard clock is official, the officials' association will also provide a timer. The timer will be paid \$5 more than the DIAA approved timer's fee for a regular season game.
- D. Officials who work the first and second round games will receive \$5 more than the DIAA approved fee for a regular season game. Officials who work the championship game will be paid \$10 more than the DIAA approved fee for a regular season game. All Field Officials assigned to any Tournament game will receive the DIAA Transportation stipend.

Item 12. Uniforms

- A. The home team will wear dark jerseys and the visiting team will wear light jerseys in all games.
- B. If a game is played at a neutral site, the higher seeded team will wear dark jerseys and be designated as the Home team on the scoreboard, but will occupy the bench area assigned to them by the Football Committee. The lower seeded team will wear light colored jerseys and be designated as the Visiting team on the scoreboard and occupy the bench area designated to them by the Football Committee.

Item 13. Dressing Rooms and Facilities

- A. Team Dressing Rooms
1. The participating teams will be assigned dressing rooms upon their arrival at the game site. The coaching staff is responsible for supervising the team dressing room and offending schools will be held accountable for any theft or damage.
- B. Officials' Dressing Room
1. The host school will provide a dressing room for the game officials. All visitors, with the exception of the Site Director and Committee members, will be prohibited from entering the officials' dressing room.

Item 14. Contest Procedures, Equipment, Special Events

- A. Official Game Ball
 1. The Committee will provide a minimum of three Nike Air Elite footballs for each game. These footballs and only these footballs will be the official game balls.
- B. Tournament Game Schedule
 1. Teams are **NOT** to arrive at the Tournament Game site **more than** two (2) hours before the scheduled kick-off time.
 2. On field pre-game practice will begin one hour and forty-five minutes before kickoff and teams are limited to seventy-five minutes practice time on the Field. All team personnel **MUST** be off of the playing field 30 minutes before the scheduled kick-off time.
 3. Teams may not practice on the Championship site at any time other than on the time designated by the Committee on the day of the Championship Game.
- C. Halftime Intermission
 1. The halftime intermission will be 20 minutes in length unless shortened by mutual agreement of the opposing coaches and the Game Manager. Following the halftime intermission, there will be a mandatory three-minute warm up prior to the second-half kickoff.
- D. Overtime
 1. No tournament game will be permitted to end in a tie. The ten-yard line overtime procedure described in the **2011** NFHS Football Rules Book will be used to determine the winner of any tournament game which is tied at the end of regulation play.
- E. Bands
 1. Musical entertainment will be provided by high school bands only. Band members must be in their school uniforms and accompanied by the school band director. The band will be limited to the number of students who ordinarily performed at games during the regular season.
 2. The Committee Chairperson must be notified at least 48 hours in advance of the game if a participating school band desires to perform.
 3. The designated visiting team band will take the field 20 minutes prior to the scheduled start of the game. They will be allowed 15 minutes to perform and should be in position to play the national anthem five minutes prior to the opening kick-off.
 4. The designated home team band will be given 15 minutes to perform at halftime.
 5. The field clock will be used to determine the start and finish of the band performances.
 6. The Committee will assign seating areas to the participating school bands. Whenever possible, the bands will be seated in the permanent stands.
 - a. It is the responsibility of the band sponsors to arrive at the game site in sufficient time to prevent spectators from sitting in the seats reserved for the band.
 - b. Parents assisting with band equipment must wear appropriate identification in order to receive free admission. The number of band volunteers receiving free admission will be limited to the number of individuals who ordinarily performed such duties at games during the regular season.
- F. **Each team's School/Athletic Administration is responsible for assisting DIAA in safeguarding the playing field before, during and especially AFTER all Tournament games. A member of the School/Athletic Administration must report to the Game Manger so as to coordinate Game ending Security procedures. Failure to comply with this provision may result in referral to the DIAA Sportsmanship Committee and further disciplinary actions that are not limited to but may include future prohibition from Tournament eligibility, forfeiture of future contests, fines and probation.**

Item 15. Awards

- A. The First Place Trophy, a Game Ball and an Autograph Ball will be awarded to each championship team. The Second Place Trophy and a Game Ball will be awarded to the runner-up team in each division.
- B. 46 gold medallions will be awarded to the champions and 46 silver medallions will be awarded to the runners-up in each division.
- C. Participation certificates will be forwarded to the players, managers, and statisticians listed on the roster of each participating team at the conclusion of the tournament.
- D. No awards other than those authorized by the Committee will be presented at any time during the tournament.

Item 16. Conflict with SAT

- A. It is incumbent on all schools to inform their players that registering to take the SAT on the first Saturday in December may preclude their participation in the championship game as the Committee will not accept requests for alternate dates or starting times due to a conflict with the SAT.

Item 17. Number of Coaches

- A. Only bona fide members of a school's football coaching staff (approved by the local board of education or school governing body) will receive sideline passes and be permitted in the team bench area.

Item 18. Player Bench Occupants

- A. During a game, the player bench area may be occupied by eligible substitutes, the head coach and assistant coaches, bona fide team managers, and statisticians, bona fide team medical personnel, and school administrators, **as listed in the** Program. **All occupants of the sideline/team bench area must be in the sixth grade or older.**
 - 1. **For the Championship Game**, each team will be issued 18 sideline passes. It is the responsibility each school's staff to ensure that only the 60 players in uniform and the aforementioned team personnel, WHO MUST BE WEARING SIDELINE PASSES, are in the designated bench area. **Committee members are authorized to spot-check any and all Sideline personnel for compliance, and if found in violation to have them removed from the sideline and possibly the Stadium.**
 - 2. Failure to fulfill this responsibility may result in **referral to the DIAA Sportsmanship Committee for review and possible disciplinary action.**

Item 19. Press Box

- A. Press box occupants should include media representatives and the official statisticians. The top of the press box if possible, will be available for team spotters and video operators.

Item 20. Transportation Allowance

- A. Each participating school will be reimbursed at a rate of 75¢ per mile for the same number of buses that were used to transport the team to the majority of its away games during the regular season.
- B. No reimbursement will be made for band and spectator buses or for team meals and lodging.
- C. Claims for reimbursement must be received by the DIAA office before the end of the fiscal year (**June 30, 2011**).

Item 21. Publicity

- A. All advance notices to the media will be the responsibility of the Executive Director.

Item 22. Radio and Television

- A. Broadcast privileges will be awarded according to the following criteria and procedures:
 - 1. The local (same county as participating school) radio station that regularly broadcasts the games of a potential playoff team may receive exclusive privileges to broadcast that team's first and second round games by submitting a written request and a \$100.00 fee.
 - 2. If no local radio station regularly broadcasts the games of a potential playoff team but a local station broadcasts a "game of the week", that station may receive exclusive privileges to broadcast the aforementioned team's first and/or second round game by submitting a written request and a \$100.00 fee. If two local stations broadcast a "game of the week", both stations may broadcast the aforementioned team's first and/or second round game provided the host school's press box can accommodate both broadcast crews. If the host school's press box cannot accommodate both crews, the DIAA Football Committee will determine which radio station will receive broadcast privileges.
 - 3. If no local radio station regularly broadcasts the games of a potential playoff team and no local station broadcasts a "game of the week", the station in closest proximity to the aforementioned school may receive exclusive broadcast privileges by submitting a written request and a \$100.00 fee.
 - 4. The written request and \$100.00 fee must be received in the DIAA office (mail to Executive Director, DIAA, 35 Commerce Way, Suite 1, Dover, DE 19904, fax to 302-739-1769 or email kcharles@doe.k12.de.us) by Friday, November 11, 2011. The \$100.00 fee will be refunded if the team whose game the local radio station has expressed an interest in broadcasting does not qualify for the playoffs. If a local station that broadcasts a "game of the week" submits a written request and \$200.00 in fees to broadcast the first and/or second round games of two potential playoff teams, \$100.00 will be refunded if those teams play each other.
 - 5. **The same criteria and procedures that were used for the first two round games will be used for the championship games. However, the written request must be received by 12:00 noon on Monday, November 28, 2011 (mail to the DIAA Office or fax to Executive Director, DIAA, 739-1769 or email kcharles@doe.k12.de.us) and the broadcast fee, which may be submitted separately from the written request, will be \$250.00.**
- B. Live telecasts of playoff games will not be permitted. All games must be telecast on a minimum 48-hour delayed basis. The telecast fees will be \$100 for a first and second round game and \$250 for a championship game.
- C. All radio and television stations must indicate in their written requests that no commercials associated with the use of alcoholic beverages or tobacco products will be aired. And that ample time for DIAA advertisements and public-service announcements will be allotted.

Item 23. Banners, Flags, and Signs Prohibited

- A. The display of banners, flags, and signs is prohibited. In addition, the use of confetti, streamers, and other paper debris should be discouraged. It is the responsibility of the principal and athletic director of each participating school to inform their student body and community of this regulation. **Any decoration that does not block spectator, press or team sightlines MAY be used if approved by the Committee/Executive Director in advance.**
- B. **The use of any noise making device that simulates game controls devices (whistles, air horns etc...) is strictly forbidden at ALL contests.**

Item 24. Cheerleading

- A. **Cheerleading squads will only be permitted to be in attendance on the sidelines if the Head Coach has attended the 2011 DIAA Spirit Rules Clinic.**
- B. Only cheerleaders in uniform and a mascot in costume will be permitted on the sideline. The cheerleading squad will be limited to those cheerleaders who ordinarily performed at varsity games during the regular season.
- C. No mini-trampolines or basket tosses will be permitted. Stunts will be allowed if performed in accordance with the **2011-12 NFHS Spirit Rules Book.**

Item 25. Mercy Rule

- A. The following “mercy rule” was approved by the DIAA Board of Directors and will be in effect for all tournament games:
 - (1) If, at any time during the second half, one team is leading its opponent by 35 or more points, the timing procedures will be modified as listed below.
 - a. The clock will be stopped only in the following situations:
 - (1) A charged time-out.
 - (2) An officials’ time-out for safety reasons, i.e. player appears to be injured, unusual heat or humidity creates health risk for players, player needs equipment repair, non-participant enters playing field, or other situations deemed to be safety related.
 - (3) An official’s time-out to administer a penalty.
 - (4) A one-minute intermission between the third and fourth periods.
 - b. If the differential is reduced to fewer than 35 points, regular timing procedures will again be used.

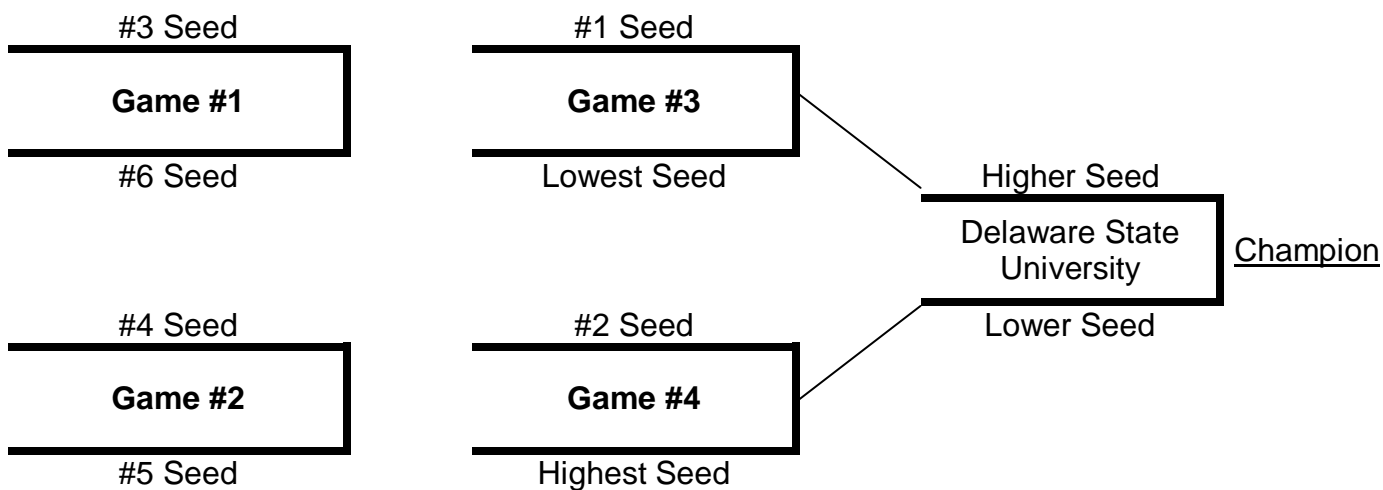
SITE SELECTION CONSIDERATIONS

- A. Field Condition
 - 1. The field should be in good condition with grass covering the entire playing surface.
 - 2. The field shall be lined in accordance with the regulations set forth in the 2011 NFHS Football Rules Book.
- B. Facilities
 - 1. The football field should be separated from the bleachers by a fence and the entire stadium complex should be surrounded by a fence to facilitate game management and crowd control.
 - 2. Adequate locker room facilities should be available for both teams and separate facilities should be available for the game officials.
 - 3. Seating capacity on both sides of the field should be sufficient to accommodate the anticipated crowd.
 - 4. Adequate restroom facilities should be available to accommodate the anticipated crowd.
 - 5. Parking facilities will be taken into consideration.
 - 6. Concession stand capabilities may be a consideration.
- B. THE DIAA FOOTBALL COMMITTEE RESERVES THE RIGHT TO SELECT THE SITE AND DETERMINE THE STARTING TIME FOR ALL TOURNAMENT GAMES.

Your Team Report is your Game Schedule found on your school’s websites4sports school site and must be updated after each Game. Your Team Picture and Roster for the State Tournament must be posted on your school’s websites4sports site by November 4, 2011.

2011 Football Tournament Division I

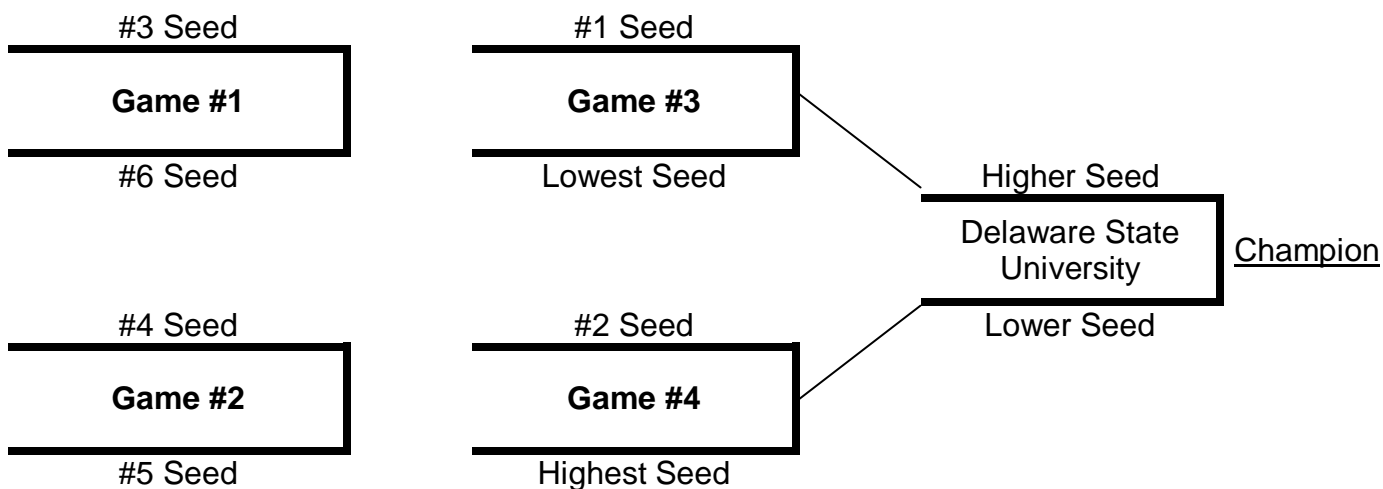
Friday, November 18 & or Saturday, November 19	Friday, November 25 & or Saturday, November 26	Friday, December 2, 2011
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The higher seeded team will be the home team and host site for the first two rounds unless the tournament committee deems their field to be unfit for tournament play.

2011 Football Tournament Division II

Friday, November 18 & or Saturday, November 19	Friday, November 25 & or Saturday, November 26	Saturday, December 3, 2011
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The higher seeded team will be the home team and host site for the first two rounds unless the tournament committee deems their field to be unfit for tournament play.

**GIRLS' VOLLEYBALL TOURNAMENT
DIAA Girls' Volleyball Committee Members**

DEBBIE CORRADO	Chairperson, Concord High School
SUE HEISS	Ursuline Academy
DEBBIE KAISER.....	Tower Hill School
KAREN JOHNSON.....	DVOA Official
DAVE STOVER.....	Charter School of Wilmington
SALLY CRAIG	Selbyville Middle School
BRIAN LESSARD	Saint Thomas More Prep School
LAURIE LORAH	Caravel Academy
KIM HABBERT	Christiana High School
DAVID LEE.....	Dickinson High School
NANCY GRISKOWITZ.....	Saint Marks High School
KEVIN CHARLES	Ex-Officio, Executive Director, DIAA
JERRY KOBASA	Ex-Officio, Chairperson, DIAA

Specific Information

Item 1. Tournament Field

- A. The tournament field will be comprised of the following 16 teams: the first place team from Blue Hen Flight “A”; the first place team from Blue Hen Flight “B”; the first place team from the Catholic Conference; the first place team from the Independent Conference; Henlopen Conference Champion; and the Diamond State Conference Champion and 10 at-large teams.
 - 1. A team must play a minimum of **13** matches at the varsity level in order to be considered for either a conference or an at-large berth in the tournament.
 - a. An opposing team that plays fewer than **13** matches at the varsity level will be considered a sub-varsity opponent.
 - 2. Only the results of matches that consist of THE BEST THREE OUT OF FIVE 25-POINT GAMES (NO CAP) RALLY SCORING OR THE BEST TWO OUT OF THREE 15-POINT GAMES SIDE OUT SCORING IF PLAYED OUT OF STATE will be used to determine tournament berths or seed the qualifying teams.
 - 3. The results of matches played after **Monday, October 31, 2011** will not be used to determine tournament berths or to seed the qualifying teams.
- B. If a conference does not have a method for breaking ties, the Committee will use the following tie-breaking procedures:
 - 1. If two or more teams are tied in the standings and at least one team will not qualify for the tournament, the conference representative will be determined by the results of head-to-head competition.
 - 2. If, after considering head-to-head competition, the teams are still tied and at least one team will not qualify for the tournament, the conference representative will be determined by the point index system described in Item 2 below.
 - 3. If, after considering head-to-head competition and their point indices, two or more teams are still tied and only one team will not qualify for the tournament, a play-off will be conducted by the Committee to determine the conference representative.
 - 4. If a conference qualifier chooses not to participate in the tournament, that berth will be awarded to another at-large team.
- C. The at-large teams will be selected by the Committee according to the following criteria:
 - 1. The 10 teams, excluding the first place team in each conference, with the highest point indices as determined by the point index system described in Item 2 below will receive the at-large berths.
 - 2. If a tie exists for the final at-large berth, the results of head-to-head competition will determine which team qualifies for the tournament.
 - 3. If, after considering head-to-head competition, two or more teams are still tied for the final at-large berth, a play-off will be conducted by the Committee to determine which team will qualify for the tournament.

Item 2. Tournament Seeding

After the tournament field has been selected, all of the qualifying teams will be seeded according to the following point index system and tie-breaking criteria:

- 1. A team will receive two points for each regular season win, no points for a loss, one bonus point for playing an opponent with a win-loss record of .501 or better, and one additional bonus point for playing an opponent with a win-loss record of .701 or better. A team playing an opponent **Bonus points will not be awarded if you play a team more than two times. A team will still be awarded 2 points for a win regardless of the number of times the teams play.** The point index will be determined by dividing the total points accumulated by the number of matches played.
 - a. Pool play will count as one match played with no points earned if a team fails to advance to the next round of the tournament.

2. The team with the highest point index will be seeded #1, next highest #2, etc.
3. If a tie exists, seeding will be determined by the results of head-to-head competition.
4. If a tie still exists after considering head-to-head competition, seeding will be determined by the results of competition against common opponents.
5. If a tie still exists after considering head-to-head competition and competition against common opponents, seeding will be determined by the team with the highest bonus point percentage.
6. Tie-breaking criteria 3., 4., and 5. above will be applied sequentially.
7. If three or more teams are tied and either 4. or 5. above reduces the number of teams that are tied, then 3., 4., and 5. above will be reapplied sequentially to the teams that are still tied.
8. If a tie still exists after considering 3., 4., and 5. above, seeding will be determined by a draw.
9. It is the schools responsibility to forward a completed copy of the Team Report to Debbie Corrado [deborah.corrado@bsd.k12.de.us] by **Monday, October 31, 2011**, in order to assist with the selection/seeding process. Having your completed match results posted on your school's websites4sports site will accomplish this requirement. Results of any contests played on Monday need to be called in to the Committee Chair at the conclusion of the game.

Item 3. Tournament Dates

- A. The **2011** tournament will be played on **Saturday, November 5th [1st Round], Tuesday, November 8th [quarterfinal round], Thursday, November 10th [semifinal round], and Sunday, November 13th [Finals & Consolation Round]**

Item 4. Tournament Sites

- A. **First Round tournament matches will be played at the site secured by the Highest Seed (lowest number) in each Bracket of the Tournament Field. If the Higher Seed is unable to secure an acceptable site, the next Highest seed will be allowed to secure an approved site and host.**
- B. **The Quarterfinal, Semi Final and Final Rounds will be played at sites determined by the State Volleyball Committee.**

Item 5. Starting Times

- A. Doubleheader matches will be scheduled at each playing site during all rounds of the tournament. The first match of the evening will begin at 5:30 or 6:00 p.m. The second match will begin 30 minutes after the conclusion of the first match BUT NO EARLIER THAN 7:00 P.M.
- B. **During the final round, the consolation match will start at a time determined by the availability of a site and the Committee's decision. The championship match will start 30 minutes after the conclusion of the consolation match.**

Item 6. Tournament Program

- A. The Committee will prepare an official tournament program which will contain team pictures, team rosters, tournament pairings and other related information and will be sold at all tournament playing sites.
- F. Coaches are reminded that their team photograph and roster must be posted on their school's websites4sports.com site by **October 28, 2011**. All submissions for the program **MUST** be submitted through websites4sports.com. **No other submissions will be accepted.**
 1. **Schools will NOT receive complimentary programs at the conclusion of the tournament.**
 2. **Schools should not assume their team is not going to make the tournament and therefore, not submit a roster and team photo.**

Item 7. Admission Policies

- A. Paid Admissions
 1. Student (grades K-12) and adult admission for the first round and quarterfinals will be **\$5**.
 2. Student (grades K-12) and adult admission for the semifinals will be **\$6**.
 3. Student (grades K-12) and adult admission for the consolation and championship matches will be **\$8**.
 4. Preschool children will be admitted without charge to all rounds of the tournament.
 5. All tickets will be coded and will admit the holder only to the match specified.
 6. No tournament passes will be sold.
- B. Complimentary Admission
 1. Participating schools will receive complimentary admission for all members of the official school party listed on the official roster form found in the DIAA State Tournament Program. The official school party is defined as players, managers, scorers/statisticians, coaches, and trainer.
 2. (1) One team bus driver will be admitted with the Team Party, upon presentation of proper identification. Spouses of administrators and coaches are to pay the entrance fee.
 3. A maximum of 15 cheerleaders in uniform and an adult sponsor **who MUST have attended the 2011 DIAA Spirit Rules clinic** will be admitted as a group without tickets. Additional cheerleaders must be provided with a complimentary ticket or must purchase a ticket.

- a. No mini-trampolines or basket tosses will be permitted. Stunts will be allowed if performed in accordance with the **2011-12 NFHS Spirit Rules Book**.
 - b. No more than 15 cheerleaders will be allowed on the court at one time.
4. School coaching staffs may receive three complimentary COACHES' passes upon request, by contacting the DIAA office. The request must include the names of the Coaches who will be using the passes. Coaches' passes are not transferable and must be turned in at the championship game. **Coaches who do not submit required items in ITEM 6 (see above) by October 28, 2011 will not receive passes. The deadline to request these passes is October 28, 2011.**
 5. Media representatives who are covering the tournament will be admitted upon presentation of proper credentials (issued by newspaper, radio station, or television station). They should also be given a complimentary tournament program.

Item 8. Game Manager

- A. A member of the Committee will be appointed to serve as the Game Manager. He/she will serve as a liaison between the Committee, the host school and the participating schools. It is the Game Manager's responsibility to ensure compliance with the policies and procedures established by the DIAA Volleyball Committee.
- B. He/she will also be responsible for meeting the teams when they arrive and escorting them to their locker rooms. He/she will inform the coaches of the pre-match procedures and, if applicable, post-match awards presentation.
- C. In addition, the Game Manager will have the specific responsibilities listed below.
 1. Provide the following items:
 - a. Game ball.
 - b. Scoring Sheets
 2. Present the game ball to the losing team after each match has been completed.
 3. In the event of a serious accident or injury to a coach, athlete, official, spectator, or game worker, notify the injured party's athletic director and the Executive Director as soon as possible.
 4. In the event of a serious sportsmanship related incident, contact the Executive Director as soon as possible.

Item 9. Site Director and Support Personnel

- A. The Site Director will clear with the Game Manager matters of policy or procedure and will be paid **\$50** for a single game and **\$75** for a doubleheader.
 1. He/she, or his/her designee, will admit team personnel per Item 7B.
 2. He/she will ensure that admission is charged until approximately halfway through the second game of the second match.
 3. He/she will establish a procedure for assisting disabled spectators and review the procedure with the appropriate support personnel.
 4. He/she will review the emergency medical plan with the appropriate support personnel.
- B. Support personnel should be adults and will be paid the fees listed below.
 1. Ticket sellers and ticket takers/program seller will receive **\$40** for a single game and **\$55** for working a doubleheader. **Unless an unusually large crowd is anticipated, one ticket seller and one ticket taker should be sufficient.** Please consult with the Executive Director for any Staffing questions.
 - a. The ticket taker should inform any spectator entering with a sign or banner that it must be left at the door or returned to his/her car.
 2. An NATA certified trainer or school nurse will receive **\$40** for a single game and **\$75** for working a doubleheader **UNLESS ALL OF THE PARTICIPATING SCHOOLS WILL BE ACCOMPANIED BY A TRAINER.**
 - a. A trainer who accompanies one of the participating schools should not be paid the **\$40/75** fee unless he/she is present for both matches and agrees to provide coverage for all of the teams.
 3. Security personnel (**ONLY IF DEEMED NECESSARY AND APPROVED BY THE EXECUTIVE DIRECTOR**) will receive **\$30** for a single game and **\$50** for working a doubleheader. Police, if needed, will be paid the fee or hourly rate customarily paid in the game locale. Please consult with the **Executive Director before hiring any Police.**
- C. Official Timer/Scoreboard Operator, Official Scorer and Libero Tracker.
 1. Trained adult personnel will operate the scoreboard at all tournament sites and will receive **\$50** for working a doubleheader, and will also serve as the Announcer if needed.
 2. The official scorer will be a member of the Delaware Volleyball Officials' Association and will be paid by DIAA. He/she will receive **\$30** per game to be billed to DIAA.
 3. **Trained personnel will serve as the Libero tracker. They will receive \$15 per game, if a DVOA Official is used for this position they will be paid by billing DIAA.**

Item 10. Responsibilities of Participating Schools

- A. Public Address System
 1. The public address system will be under the control of the Site Director. The Committee will be responsible for providing the Site Director with a schedule of announcements.
 - a. Any announcements not directly related to the match/tournament or not of an emergency nature must be approved by the Game Manager or the Executive Director.

2. The host school will provide a public address system and, if needed, an adult announcer who will be paid **\$30** for a single game and **\$50** for a doubleheader, this person will also operate the Score Board.

Item 11. Officials

- A. The Delaware Volleyball Officials Association (DVOA) will provide all Officials assigned for the 2011 State Tournament. .
The mechanics of assignment will be left to the discretion of the Committee.
- B. Officials' Fees
 1. The umpire and referee will be paid \$5 more per match than the DIAA approved regular season fee for the first round, quarterfinals, and semifinals. The umpire and referee assigned to the consolation and championship matches will receive \$10 more per match than the DIAA approved regular season fee.
 2. The two line judges will receive **\$30** for a single match and **\$50** for a doubleheader, if assigned as such.
- C. Officials' Table
 1. The following priority list will determine seating at the officials' table:
 - a. Scoreboard operator/Announcer
 - b. Official scorer.
 - c. **Libero Tracker**
 - d. Scorer from each participating team.

Item 12. Uniforms

- A. Team Uniforms will meet all requirements of the NFHS 2011 Volleyball Rules Book.

Item 13. Dressing Rooms and Facilities

- A. Team Dressing Rooms
 1. Teams will be assigned dressing rooms upon their arrival at the playing site. The coaching staff is responsible for supervising the team dressing room and offending schools will be held accountable for any theft or damage.
- B. Officials' Dressing Room
 1. The host school will provide a dressing room for the officials. All visitors, with the exception of the Site Director and Committee members, will be prohibited from entering the officials' dressing room.

Item 14. Contest procedures, Equipment, Special Events

- A. All Tournament matches will be played using the 2011-12 NFHS Volleyball Rules, and any adoptions approved by DIAA.
- B. Practice Sessions**
 1. No team will be permitted to practice or scrimmage at a tournament playing site unless that site is its home court.
 2. The participating teams will be limited to 17 minutes of practice prior to the scheduled start of the match (5-6-6) Consisting of five minutes of combined passing, and SIX minutes for each team. The designated home team will practice first.
 - a. A maximum of 15 players in full uniform may participate in the pre-match warm-up and only those players will be introduced before the first game and permitted to occupy the team bench during the match.
 - b. Each team will begin passing on one-half of the court during the pre-match conference. The combined passing period will continue until the officials signal the start of the home team's separate SIX-minute practice period.**
 - c. During the opposing team's SIX-minute practice period, a team may conduct a controlled drill (no more than three balls) in a safe, unused area of the gymnasium.
- C. **The participating teams must provide their own balls for the pre-match practice session.**
- D. The Consolation Match will be played using a best two out of three format as allowed by the NFHS 2011-12 Volleyball Rulebook, Rule 1-2, NOTES. P. 8
- E. Pre-match Conference
 1. **The pre-match conference will be conducted 25 minutes prior to the scheduled start of the first game.**
 - a. **The visiting team will call the coin toss.**
 - b. The winner of the coin toss may choose to serve first or to receive serve.
 - c. At the conclusion of the pre-match conference, the teams may occupy their respective player benches.
- F. **If a fifth game is necessary, another coin toss will be conducted with the home team calling the toss.**
- G. Game Balls and Scorebooks
 1. The Committee will furnish game balls and an official scorebook for each match. Participating schools must provide scorebooks for their own scorekeepers.
The Committee will provide Spalding TF5000 game balls for all tournament matches.
- H. Special Events
 1. The Volleyball Committee believes that the program of special events should not overshadow the match and consequently, will keep any special events to a minimum. The following regulations will be strictly observed:
 - a. No school will be permitted to conduct its own program of special events.

2. Special events will be confined to the official pre-match activities and the awards presentation after the championship match. The pre-match ceremonies may include:
 - a. National anthem - All players, coaches, game officials, and school personnel are expected to stand attentively during the presentation of the American flag and the playing of the national anthem.
 - b. Introduction of team members, coaches, and officials.
 - c. Other VIPs in attendance will be recognized by asking them to stand momentarily at their seats.
3. The Volleyball Committee is authorized to modify the program of special events however it deems appropriate.

Item 15. Awards

- A. Team Awards
 1. Championship trophy.
 2. Runner-up trophy.
 3. Third-place trophy.
 4. Game balls will be awarded to each participating team.
- B. Individual Awards
 1. 15 gold medallions will be presented to the champions and 15 silver medallions will be presented to the runners-up.
 2. The players, managers, and scorers/statisticians listed on the roster of each of the participating teams will receive participation certificates shortly after the conclusion of the tournament.
 3. Tournament awards will be presented at the conclusion of the championship match.
 4. No awards other than those authorized by the Committee will be presented at any time during the tournament.

Item 16. Site Rental

- A. A fee of \$50 per night will be paid to the host school for use of the gymnasium on a school day and \$100 per night on a Saturday, Sunday, or holiday when school is closed. THIS FEE WILL INCLUDE CUSTODIAL SERVICES.

Item 17. Player Bench Occupants and Bench Assignments

- A. During a match, the player bench may be occupied by a maximum of 17 members of the official school party. However, bench occupants will be restricted to nine eligible substitutes, the head coach, assistant coaches, bona fide team managers and scorers/statisticians, medical personnel, and school administrators. **SCHOOLS IN VIOLATION OF THIS REGULATION WILL BE ASSESSED A \$50 FINE.**
- B. **For scoring purposes, the higher seeded team will be designated as the home team and shall select their team bench.**

Item 18. Paint, Glitter, and Temporary Tattoos on Players

- A. The players of the participating teams will not be permitted to wear any temporary decorations such as face/hair/body paint, glitter, tattoos, etc. due to the possibility of these substances getting on the ball or floor.

Item 19. Music and Noisemakers

- A. With the exception of the national anthem, the Committee will not permit the playing of recorded music. In addition, bands or musical groups with one or more instruments, sirens, horns, bells, buzzers, whistles, and other artificial or mechanical noisemakers are prohibited.

Item 20. Banners, Flags, and Signs Prohibited

- A. The display of banners, flags and signs is prohibited. Balloons will not be permitted in the gymnasium. The use of confetti, streamers and other paper debris should be discouraged. It is the responsibility of the principal and athletic director of each participating school to inform their student body and community of this regulation.
- B. Dumping water or any other liquids on a coach either on the court or in the locker room is prohibited

Your Team Report is your Game Schedule found on your school's websites4sports school site and must be updated after each Game. Your Team Picture and Roster for the State Tournament must be posted on your school's websites4sports site by October 28, 2011.

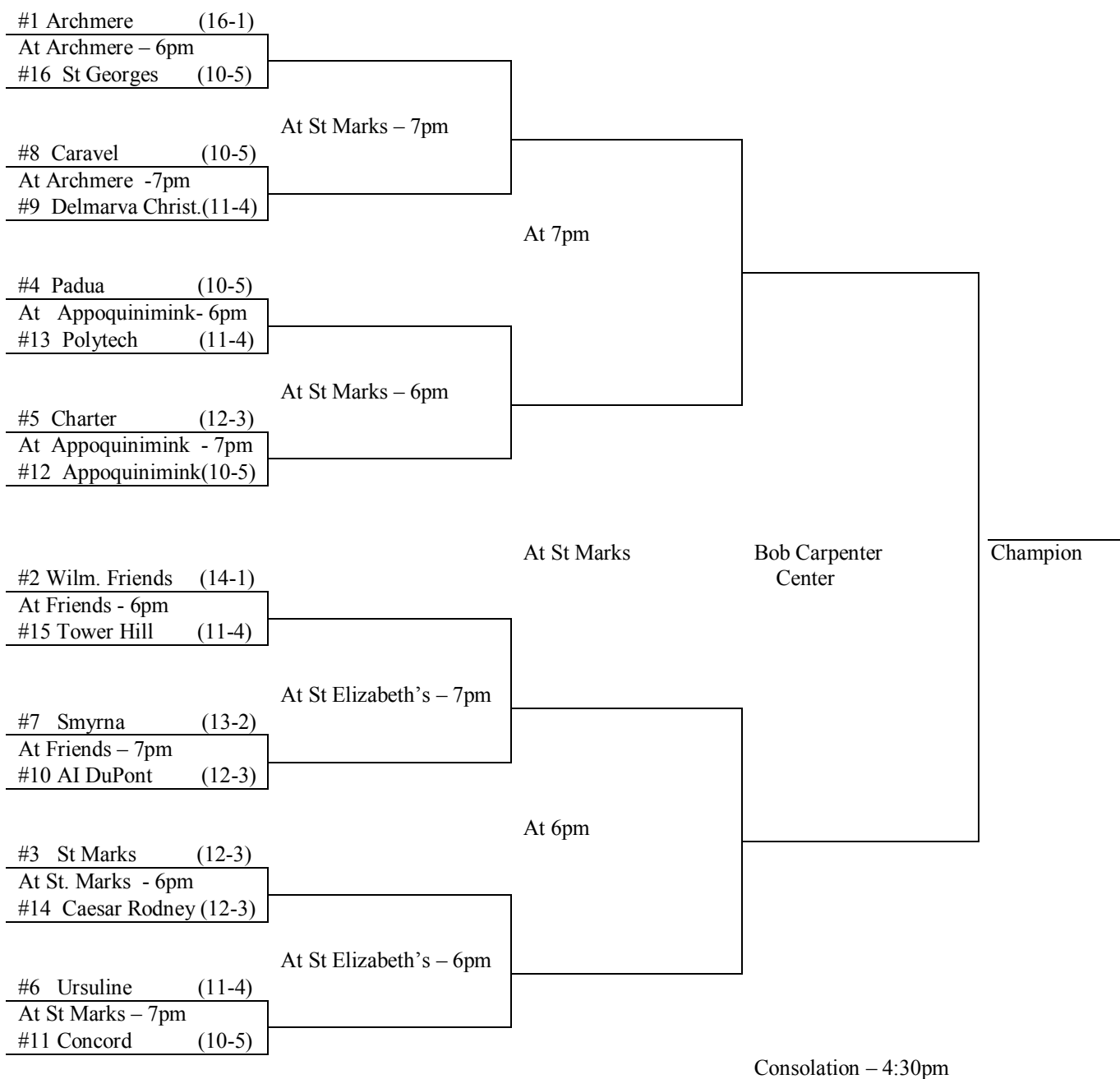
2011 GIRLS' VOLLEYBALL TOURNAMENT

Sat., Nov. 5

Tues., Nov. 8

Thurs., Nov. 10

Sun., Nov. 13



BOYS' AND GIRLS' CROSS COUNTRY MEET
DIAA Cross Country Committee Members

GEORGE PEPPERChairperson, Cape Henlopen High School
 BILL DUBOISMiddletown High School
 MIKE MOONEY..... Newark High School
 MICHELLE FLANAGAN Brandywine High School
 CZAR BLOOMMilford High School
 PATRICK CASTAGNO The Tatnall School
 RAY PARKER Lake Forest High School
 KEVIN CHARLES **Ex-Officio, Executive Director, DIAA**
 JERRY KOBASA **Ex-Officio, Chairperson, DIAA**

Specific Information

Item 1. Entry Requirements

- A. Each school may enter a maximum of seven contestants who must be on the starting line when the starting pistol is fired.
- B. All contestants must be entered as members of a school-sponsored team. A team must compete in a minimum of five regular season meets or four regular season meets and the conference championship in order to be eligible to participate in the state meet.

Item 2. Meet Date

- A. The **2011** Boys' and Girls' Cross Country State Championships will be held on **Saturday, November 12, 2011.**

Item 3. Meet Location

- A. The **2011** Boys' and Girls' Cross Country State Championships is scheduled to be contested on the five kilometer course at **Killen's Pond** State Park. The Committee reserves the right to change the Course location site if necessary.

Item 4. Meet Times

The meet times are as follows:

- **Division II Girls at 1:00 p.m.**
- **Division I Girls at 1:40 p.m.**
- **Division II Boys at 2:20 p.m.**
- **Division I Boys at 3:00 p.m.**

Item 5. Race Rules

- A. Starting positions will be determined by random draw prior or to the meet.
- B. Contestants must pass all course stakes/flags on the correct side.
 - 1. Upon verification, a runner will be disqualified for running off the course or failing to pass the stakes/flags on the correct side.
- C. All runners must finish and remain in the chute.
- D. Scoring will be in accordance with the **2011** NFHS Track and Field and Cross Country Rules Book. Modified scoring, as permitted by Rule 9-2-3, will be used so that all schools entered will post a team score regardless of the number of runners who finish.
 - 1. If a team has fewer than five runners who finish, the team will be given a "blind" score for each non-finisher. For example, if team A only has three finishing runners (places 2-9-26) and there are 115 contestants in the race, team A will post a score of 270 (places 2-9-26-116-117).

Item 6. Classification

- A. The Cross Country Committee classifies all schools in Division I that have a DOE certified enrollment count of grades 9 through 12 equal to or greater than the school with the smallest enrollment in either the Blue Hen Conference Flight A or the Henlopen Conference North Division. That number for the 2011-2012 and 2012-2013 school years is 1203. This count consists of all students who, if eligible, would participate at that school, including special needs students. Single gender schools have their total enrollment doubled to determine their final enrollment number. All other schools are classified as Division II. The Division I schools for the 2011-2012 and 2012-2013 school years are as follows:

<u>Boys- Division I</u>		<u>Girls- Division I</u>	
Caesar Rodney	Salesianum	Caesar Rodney	William Penn
William Penn	Newark	Newark	Dover
Dover	Delcastle	Delcastle	Smyrna
Smyrna	Appoquinimink	Appoquinimink	Charter
Charter	AI duPont	AI duPont	Sussex Central
Sussex Central	Concord	Concord	Cape Henlopen

Cape Henlopen Sussex Tech
Glasgow Middletown
Saint Marks Milford

Sussex Tech Glasgow
Middletown Saint Marks
Milford

Division II

All other member high schools that sponsor an eligible team in the sport of Cross Country as classified as Division 2.

Item 7. Admission Policy

- A. The DIAA Cross Country Committee may set an admission price for cars entering the course area, which would be in addition to the State Department of Natural Resources charging their standard park entry fee.

Item 8 Awards

- A. Team trophies will be awarded to the champion and runner-up teams in each boys' and girls' division.
 - 1. Individual medals will be presented to the seven members of the champion and runner-up teams.
- B. Individual medals will be presented to the first 15 finishers in each boys' and girls' division.

Item 9. Entry Procedures and Fees

- A. Procedure: All teams must register online @www.directathletics.com. Each team may register a maximum of ten (10) runners through the *directathletics*. Website usernames and passwords will be distributed to all coaches by Lou Oliver. He can be contacted by telephone at 302-764-3454 (work) 302-765-9752 (home) or 302-530-1373 (cell) or e-mail to lolivere@comcast.net
 - a. Any changes beyond the ten pre-registered runners must be made during "check in" on the day of the meet.
- B. Online entry must be completed by 7:00 p.m. Monday, November 7, 2011. **Late entries cannot be done online**, but may be faxed to George Pepper at (302-644-7924) or delivered in person to George Pepper @ Cape Henlopen until 4:00 p.m. Tuesday, November 8, 2011. A \$20 late fee must be paid to the DIAA office before 12:00 noon Friday, November 11, 2011 for the late entry to be entered. If you still have questions please contact George Pepper (gpepper@cape.k12.de.us) or call (302-228-1643)
- C. The entry fees for the 2011 Cross Country Championships are \$50.00 per boys' team and \$50.00 per girls' team. Checks should be made payable to "DIAA" and mailed to Kevin Charles, DIAA, 35 Commerce Way, Suite 1, Dover, DE 19904. Cash will not be accepted.

Item 10, Prohibited Practices

- A. Banners, flags, and signs are prohibited anywhere in the spectator area or on the course. Flags, banners and signs with team names and/or mascot only are permitted in the team area.
- B. LARGE TAPE OR COMPACT DISC PLAYERS ARE NOT PERMITTED. ONLY SMALL, PERSONAL TAPE OR COMPACT DISC PLAYERS WITH HEADPHONES ARE ALLOWED.
- C. THE USE OF OUTDOOR GRILLS IN THE TEAM AREAS IS NOT PERMITTED.
- D. FOOTBALLS, SOCCER BALLS, FRISBEES, ETC. ARE NOT PERMITTED IN THE STARTING, FINISHING, OR SPECTATOR VIEWING AREAS OF THE COURSE.
- E. COACHES ARE REMINDED TO HELP KEEP THE TRAIL CLEAN OF OTHER NON-PARTICIPATING ATHLETES AND SPECTATORS.
- F. ANY PETS IN THE SPECTATOR AREA MUST BE ON A 6 FOOT LEASH.
- G. **All State park regulations MUST be adhered to.**

